

**LAMAR CISD BOARD OF TRUSTEES**  
**REGULAR BOARD MEETING**  
**BRAZOS CROSSING ADMINISTRATION BUILDING**  
**3911 AVENUE I, ROSENBERG, TEXAS**  
**MARCH 22, 2022**  
**6:30 PM**

**AGENDA**

1. Call to order and establishment of a quorum
2. Opening of meeting
3. Recognitions/awards
4. Introductions
5. Public Comment
6. Board members reports
  - A. Meetings and events
7. Superintendent reports
  - A. Meetings and events
  - B. Information for immediate attention
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    3. February 15, 2022 - Regular Board Meeting 9
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  - C. Consider approval of budget amendment requests 22
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    2. School Librarians' Week 27
    3. Public School Volunteer Appreciation Week 29
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12.	Discussion of purchase of graphics and printing services	96
13.	Discussion of engineer contract for land acquisition	97
13.	<b>CLOSED SESSION</b>	
A.	Adjournment to closed session pursuant to Texas Government Code Sections 551.071, 551.072, 551.074, and 551.082, the Open Meetings Act, for the following purposes: (Time _____)	
1.	Section 551.074 - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.	98
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e.	Deliberate recommendation to propose termination of term contracts for good cause pursuant to Tex. Gov't Code Section 551.074	
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2.	Section 551.072 - For the purpose of discussing the purchase, exchange, lease or value of real property	
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3.	Section 551.071 - To meet with the District's attorney to discuss matters in which the duty of the attorney to the District under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act, including the grievance/complaint hearing.	
a.	Any item listed on the agenda	
b.	Discuss pending, threatened, or potential litigation, including school finance litigation	

## RECONVENE IN OPEN SESSION

### 14. ACTION ITEMS

- A. Possible action to propose termination of term contracts for good cause pursuant to Tex. Educ. Code Section 21.211
- B. Possible action to propose the nonrenewal of term contract of certified employee at the end of the 2021-2022 contract year pursuant to Tex. Gov't Code Section 21.206

### **Future Agenda Items**

### **Upcoming Meetings and Events**

ADJOURNMENT: (Time \_\_\_\_\_)

If during the course of the meeting covered by this notice, the Board should determine that a closed session of the Board should be held or is required in relation to an item noticed in this meeting, then such closed session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour or place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed session concerning any and all subjects and for any and all purposes permitted by Section 551.071-551.084, inclusive, of the Open Meetings Act, including, but not limited to:

Section 551.084 - For the purpose of excluding witness or witnesses from a hearing during examination of another witness.

Section 551.071 - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.

Section 551.072 - For the purpose of discussing the purchase, exchange, lease or value of real property.

Section 551.073 - For the purpose of considering a negotiated contract for a prospective gift or donation.

Section 551.074 - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.

Section 551.082 - For the purpose of considering discipline of a public school child or children or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.

Section 551.076 - To consider the deployment, or specific occasions for implementation, of security personnel or devices.

Section 551.083 - For the purpose of considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representatives of employee groups in connection with consultation agreements provided for by Section 13.901 of the Texas Education Code.

Section 551.0821 – For the purpose of deliberating a matter regarding a public school student if personally identifiable information about the student will necessarily be revealed by the deliberation.

Should any final action, final decision or final vote be required in the opinion of the Board with regard to any matter considered in such closed session, then such final action, final decision or final vote shall be at either:

- a. the open meeting covered by this notice upon the reconvening of this public meeting, or
- b. at a subsequent public meeting of the Board upon notice thereof, as the Board may determine.

**CERTIFICATE AS TO POSTING OR GIVING OF NOTICE**

On this 11<sup>th</sup> day of March 2022 at 3:00 p.m., this notice was posted on a bulletin board located at a place convenient to the public in the central administrative offices of the Lamar Consolidated Independent School District, 3911 Avenue I, Rosenberg, Texas 77471, and in a place readily accessible to the general public at all times.

Barbara Johnson  
Executive Assistant  
Office of the Superintendent and the Board of Trustees

**Special Meeting**

**Be It Remembered**

**The State of Texas** §  
**County of Fort Bend** §  
**Lamar Consolidated Independent School District** §

**Notice of Special Meeting Held**

On this the 8<sup>th</sup> day of February 2022, the Board of Trustees of the Lamar Consolidated Independent School District of Fort Bend County, Texas met in Special Session in Rosenberg, Fort Bend County, Texas.

**1. CALL TO ORDER AND ESTABLISHMENT OF A QUORUM**

This meeting was duly called to order by the President of the Board of Trustees, Mrs. Joy Williams, at 6:31 p.m.

**Members Present:**

Joy Williams	President
Alex Hunt	Vice President
Joe Hubenak	Secretary
Mandi Bronsell	Member
Kay Danziger	Member
Zach Lambert	Member
Jon Welch	Member

**Others Present:**

Roosevelt Nivens	Superintendent
Alphonso Bates	Chief Student Services Officer
Jill Ludwig	Chief Financial Officer
Terri Mossige	Chief Learning Officer
Ram Estrada	Director, Performing and Visual Arts

**BUSINESS TRANSACTED**

Business properly coming before the Board was transacted as follows: to witness—

**2. ADJOURNMENT TO CLOSED SESSION PURSUANT TO TEXAS GOVERNMENT CODE SECTIONS 551.071, 551.072, 551.074, AND 551.082, THE OPEN MEETINGS ACT, FOR THE FOLLOWING PURPOSES:**

- A. Adjournment to closed session pursuant to Texas Government Code Sections 551.071, 551.072, 551.074, and 551.082, the Open Meetings Act, for the following purposes:
  - 1. Section 551.071 – To meet with the District’s attorney to discuss matters in which the duty of the attorney to the District under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act, including the grievance/complaint hearing.
    - a. Consultation with board counsel pursuant to Texas Government Code Section 551.071
    - b. Conduct Level III grievance hearing pursuant to Texas Government Code Sections 551.074(a)(2) and 551.082(a)(2) on complaint filed by Charles Richard

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The Board adjourned to Closed Session at 6:31 p.m. for the purposes listed above.

**RECONVENE IN OPEN SESSION – ACTION ON CLOSED SESSION**

The Board reconvened in Open Session at 7:15 p.m.

3. Possible action on recommendation to suspend Wright Junior High School teacher Kristen Kennedy without pay

It was moved by Mrs. Bronsell and seconded by Mrs. Danziger that the Board of Trustees give notice of proposed suspension without pay to Wright Junior High School teacher Kristen Kennedy for the remainder of the 2021-2022 school year. The motion carried unanimously.

**ADJOURNMENT**

The meeting adjourned at 7:16 p.m.

**LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT**

**Signed:**

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**Joy Williams**  
**President of the Board of Trustees**

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**Joe Hubenak**  
**Secretary of the Board of Trustees**

## Special Meeting

### Be It Remembered

The State of Texas §  
County of Fort Bend §  
Lamar Consolidated Independent School District §

#### Notice of Special Meeting Held

On this the 15<sup>th</sup> day of February 2022, the Board of Trustees of the Lamar Consolidated Independent School District of Fort Bend County, Texas met in Special Session in Rosenberg, Fort Bend County, Texas.

#### **1. CALL TO ORDER AND ESTABLISHMENT OF A QUORUM**

This meeting was duly called to order by the President of the Board of Trustees, Mrs. Joy Williams, at 6:02 p.m.

#### **Members Present:**

Joy Williams	President
Alex Hunt	Vice President
Joe Hubenak	Secretary
Kay Danziger	Member
Zach Lambert	Member
Jon Welch	Member

#### **Members Absent:**

Mandi Bronsell	Member
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#### **Others Present:**

Alphonso Bates	Chief Student Services Officer
Sonya Cole-Hamilton	Chief Communications Officer
Jill Ludwig	Chief Financial Officer
Kevin McKeever	Exec. Director of Facilities & Planning/Interim Chief Operations Officer
Terri Mossige	Chief Learning Officer
Dallis Warren	Chief of Police

#### **BUSINESS TRANSACTED**

Business properly coming before the Board was transacted as follows: to witness—

#### **2. PUBLIC HEARING ON MASTER PLAN PRINCIPLES**

Kevin McKeever gave an overview of the existing Master Plan Principles and presented the recommended updates to the Master Plan Principles.

#### **3. PUBLIC COMMENT**

Mr. Matthew Tucker addressed the Board about his desire to keep the Master Plan Principles' enrollment numbers small. He said he did not feel that larger enrollment numbers benefitted

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students. Mr. Tucker would also like to have the words “as much as possible” removed from the document.

The hearing was closed to the public at 6:08 p.m.

**ADJOURNMENT**

The meeting adjourned at 6:08 p.m.

**LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT**

**Signed:**

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**Joy Williams**  
**President of the Board of Trustees**

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**Joe Hubenak**  
**Secretary of the Board of Trustees**



**Regular Meeting**

**Be It Remembered**

**The State of Texas** §  
**County of Fort Bend** §  
**Lamar Consolidated Independent School District** §

**Notice of Regular Meeting Held**

On this the 15<sup>th</sup> day of February 2022, the Board of Trustees of the Lamar Consolidated Independent School District of Fort Bend County, Texas met in Regular Session in Rosenberg, Fort Bend County, Texas.

**1. CALL TO ORDER AND ESTABLISHMENT OF A QUORUM**

This meeting was duly called to order by the President of the Board of Trustees, Mrs. Joy Williams, at 6:32 p.m.

**Members Present:**

Joy Williams	President
Alex Hunt	Vice President
Joe Hubenak	Secretary
Kay Danziger	Member
Zach Lambert	Member
Jon Welch	Member

**Members Absent:**

Mandi Bronsell	Member
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**Others Present:**

Roosevelt Nivens	Superintendent
Alphonso Bates	Chief Student Services Officer
Sonya Cole-Hamilton	Chief Communications Officer
Jill Ludwig	Chief Financial Officer
Kevin McKeever	Exec. Director of Facilities & Planning/Interim Chief Operations Officer
Terri Mossige	Chief Learning Officer
Dallis Warren	Chief of Police

**BUSINESS TRANSACTED**

Business properly coming before the Board was transacted as follows: to witness—

**2. OPENING OF MEETING**

A moment of silence was observed, and the pledge of allegiance and pledge to the Texas Flag were recited.

**3. RECOGNITIONS/AWARDS**

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### **A. FFA Creed Speaking**

Gloria Asabi, senior at Terry High School, was recognized to the Board as a 6<sup>th</sup> place State finalist in FFA Creed Speaking competing against over 3,000 other contestants.

### **4. INTRODUCTIONS**

Mr. Alphonso Bates introduced new staff to the Board:  
Torrey Castaneda, assistant principal at Wertheimer Middle School

### **5. IN MEMORY OF FORMER TRUSTEES**

The Board took time to remember James W. Roberts, former Board member who recently passed away.

The Board recessed at 6:42 p.m.

The Board reconvened at 6:56 p.m.

### **6. ADJOURNMENT TO CLOSED SESSION PURSUANT TO TEXAS GOVERNMENT CODE SECTIONS 551.071, 551.072, 551.074, and 551.082, THE OPEN MEETINGS ACT, FOR THE FOLLOWING PURPOSES:**

1. Section 551.074 – For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.
  - a. Approval of personnel recommendations for employment of professional personnel
  - b. Employment of professional personnel (Information)
  - c. Employee resignations and retirements (Information)
2. Section 551.072 – For the purpose of discussing the purchase, exchange, lease or value of real property
  - a. Land
3. Section 551.071 – To meet with the District's attorney to discuss matters in which the duty of the attorney to the District under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act, including the grievance/complaint hearing.
  - a. Any item listed on the agenda
  - b. Discuss pending, threatened, or potential litigation, including school finance litigation

The Board adjourned to Closed Session at 6:56 p.m. for the purposes listed above.

### **7. RECONVENE IN OPEN SESSION – ACTION ON CLOSED SESSION**

The Board reconvened in Open Session at 7:28 p.m.

### **8. OPEN RECORDS REQUEST PROCESS**

Ms. Sonya Cole-Hamilton presented to the Board the procedure and process for requesting and receiving public records in Lamar CISD.

### **9. BOARD MEMBER REPORTS**

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**A. Meetings and Events**

Mr. Alex Hunt spoke about the Character Counts video posted on the Lamar CISD website. He also talked about Kindness Week celebrated in the schools. Mr. Hunt attended the Fletcher Morgan Jr. Elementary School Dedication.

Mr. Zach Lambert attended the Celebration of Success ceremony at Wright Junior High School and the Valentine’s Dance at Long Elementary School.

Ms. Kay Danziger attended the play “Thoroughly Modern Millie” at Fulshear High School and “The Wiz” at Foster High School. Ms. Danziger participated the TASB Grassroots Meeting. She also visited several silver track campuses and attended the Morgan Elementary School Dedication ceremony.

Mr. Jon Welch attended the Terry High School Women’s Basketball game.

Mrs. Williams toured Fulshear High School. She also attended the District Swim Meet at the Natatorium. Mrs. Williams participated in a parade for Heather Patterson at George Ranch High School and presented to the Woman’s Club of Rosenberg meeting.

**10. SUPERINTENDENT REPORTS**

- a. Meetings and Events**
- b. Information for Immediate Attention**

Dr. Roosevelt Nivens visited various campuses throughout the District. He attended the Boy’s Basketball Senior Night at Fulshear High School. He thanked the Board for allowing him to be with his son for this event.

**11. PUBLIC COMMENT**

Ms. Heather Statser addressed the Board about the rezoning of the Summer Lakes community. She spoke about her concerns with the train schedule, parent pickup/drop off and student educational accommodations.

Ms. Rebecca Clark addressed the Board about the Character Counts video and her experiences with the open records/public information request process in the District.

Ms. Michelle Roth addressed the Board about the rezoning of the Summer Lakes community. She spoke about the train schedule, parent pickup/drop off and property values as it relates to zoned schools. Ms. Roth also expressed concerns about how the District notified the community of the zoning meetings.

**12. PUBLIC HEARING - LCISD ACCOUNTABILITY PERFORMANCE REPORT FOR 2020-2021**

Mr. Brian Moore, Director of Research, Assessments and Accountability, gave a brief overview of the Texas Academic Performance Report for 2020-2021 for Lamar CISD. There were no questions.

**ACTION ITEMS FOR CONSENT OF APPROVAL: 13.A – 13.J-2; and 13.J-4 – 14.A-2;**

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It was moved by Ms. Danziger and seconded by Mr. Lambert that the Board of Trustees approve these action items as presented. The motion carried unanimously.

### **10. CONSENT AGENDA**

#### **A. Approval of minutes**

##### **1. January 13, 2022 – Special Board Meeting**

Approved minutes.

##### **2. January 18, 2022 – Regular Board Meeting**

Approved minutes.

#### **B. Consider Ratification of Financial and Investment Reports**

Ratified the Financial and Investment Reports as presented.

#### **C. Consider Approval of Budget Amendment Requests**

Approved the budget amendment requests as presented.

#### **D. Consider Ratification of Quarterly Investment Report**

Ratified the Quarterly Investment Report as presented.

#### **E. Consider Approval of Purchase of Catering and Banquet Services**

Approved the purchase of catering and banquet services as presented.

#### **F. Consider Approval of Request for Color Guard Choreography and Instruction**

Approved the request for color guard choreography and instruction as presented.

#### **G. Discussion of New Appraisers for Teaching Staff**

Approved the new appraisers for teaching staff who have recently become certified or are new to Lamar CISD as presented.

#### **H. Consider Approval of Resolution Proclaiming:**

##### **1. Diagnostician's Week**

Approved the resolution proclaiming March 6-12 as Texas Educational Diagnosticians' Week in the Lamar Consolidated Independent School District as presented.

##### **2. Texas Public Schools Week**

Approved the resolution designating the week of March 7-11, 2022 as Texas Public Schools Week in Lamar CISD as presented.

#### **I. Consider Ratification of Donations to the District**

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Ratified donations to the District as presented.

**J. Consider Approval of Competitive Sealed proposals for the Following:**

**1. CSP #13-2022R&G for the Huggins Elementary School Additions and Renovations**

Approved M Scott Construction, Inc. for the Huggins Elementary School additions and renovations in the amount of \$3,389,000 and authorized the Board President to sign the agreement as presented.

**2. CSP #07-2022R&G for the Construction of Ag Facility #3 and Elementary School #32**

Approved Drymalla Construction Company, Inc. for the construction of the Elementary School #32 and Agricultural Facility #3 in the amount of \$33,446,400 and authorized the Board President to sign the agreement and make budget amendments as necessary as presented.

**4. CSP #10-2022R&G for the Jackson Elementary School additions and renovations**

Approved Jamail & Smith Construction LP for the Jackson Elementary School additions and renovations in the amount of \$4,413,100 and authorize the Board President to sign the agreement and include budget amendments as necessary as presented.

**5. CSP #12-2022R&G for the Austin Elementary School additions and renovations**

Approved Bass Construction Company Inc. for the Austin Elementary School additions and renovations in the amount of \$3,077,000 and authorize the Board President to sign the agreement as presented.

**K. Consider Approval of Design Development for the Lamar CISD Police Station**

Approved the design development for the for the Lamar CISD Police Station as presented.

**L. Consider Approval of Architect Contact for the Following:**

**1. Elementary School #34**

Approved VLK Architects for the design of the Elementary School #34 and allowed the Superintendent to begin contract negotiations as presented.

**2. Technology Service Center**

Approved Corgan Architects for the design of the Technology Service Center and allowed the Superintendent to begin contract negotiations as presented.

**14. ACTION ITEMS**

**A. Goal: Planning**

**1. Consider Approval of Order Authorizing the Issuance of Lamar Consolidated Independent School District Unlimited Tax Schoolhouse Bonds, Series 2022; Approving the Preparation of an Official Statement; and Enacting Other Provisions Relating Thereto**

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Approved the Order Authorizing the Issuance of Lamar Consolidated Independent School District Unlimited Tax Schoolhouse Bonds, Series 2022 as presented.

**2. Consider Approval of Interlocal Agreement Between Houston Galveston Institute (HGI) and Lamar Consolidated Independent School District**

Approved the interlocal agreement between The Houston Galveston Institute (HGI) and Lamar Consolidated Independent School District for mental health services provided for students and families as presented.

**13. CONSENT AGENDA**

**J. Consider Approval of Competitive Sealed proposals for the Following:**

**3. CSP #09-2022R&G for the Bowie Elementary School and Beasley Elementary School Additions and Renovations**

Mr. Welch asked why the District only received two bids for this agenda item when similar agenda items received more than two. Mr. McKeever responded that the District does not know why only two bids were received. He explained that all bids were advertised the same.

Mr. Welch asked for an explanation of what “the extent to which the goods and services meets the District’s needs” means in layman’s terms and what information is used when assigning a score to a bid line item. Mr. McKeever explained that companies submit their qualifications in the bid packages along with references that the District checks. Mr. McKeever added that jobs of similar size that have been completed as well as previous work the company has done for the District is also considered when scoring.

It was moved by Mr. Welch and seconded by Mr. Hubenak that the Board of Trustees approve the attached Resolution Expressing Intent to Finance Expenditures To Be Incurred in an amount not to exceed \$30,500,000. The motion carried unanimously.

**14. ACTION ITEMS**

**A. Goal: Planning**

**3. Consider approval of Attendance Boundary for Phelan Elementary School**

Ms. Cole-Hamilton presented to the Board the process used by the District to recommend the attendance boundary for Phelan Elementary School.

Mr. Welch asked if a member of the attendance boundary committee was present and cared to speak to the Board.

Ms. Jennifer Zamora addressed the Board regarding her experience on the attendance boundary committee.

Mr. Welch stated that his concern with the proposed option is the traffic pattern.

Ms. Danziger asked for the current enrollment at Williams Elementary and asked where parent pick-up/drop off is located at the school.

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Mr. McKeever stated that parents pick-up/drop off at the front of the school and school busses load and unload at the side.

Dr. Stacey Tepera with PASA stated that there are 405 students currently enrolled.

Ms. Danziger asked if considerations were made to offer current 4<sup>th</sup> grade student the opportunity to remain at Williams for their 5<sup>th</sup> grade school year.

Ms. Cole-Hamilton stated that considerations could be made for those students if needed.

Mr. Welch asked if Elementary #32 would relieve overcrowding at Thomas Elementary.

Mr. McKeever said that zoning for Elementary #32 could possibly relieve the southside of the current Thomas zone. Dr. Tepera added that Elementary #32 would most likely relieve overcrowding at Meyer and Culver elementaries and that it is not likely that Thomas Elementary's enrollment would be impacted.

Mrs. Williams asked about the makeup of the attendance boundary committee to confirm that all areas were equally represented.

Ms. Cole-Hamilton explained the process for selecting and inviting the members.

Mrs. Williams asked if it is possible to expand on the parking lot at Williams Elementary.

Mr. McKeever said there is an option to switch the location of parent drop and bus loading/unloading but modifications may have to be made.

Mr. Welch asked how the survey was distributed.

Ms. Cole-Hamilton explained the process for selecting emails for survey distribution.

Additional discussions comparing Option 1 and Option 3 were had by Mr. Welch, Mrs. Williams and Mr. Hunt.

It was moved by Mr. Hubenak and seconded by Ms. Danziger that the Board of Trustees approve Option 3 as the attendance boundary for Phelan Elementary School. The motion carried 5-1.

### **4. Consider approval of 2022-2023 District Academic Calendar**

Ms. Cole-Hamilton presented to the Board the process used by the District to recommend Calendar Option B as the 2022-2023 District Academic Calendar.

Mr. Hubenak and Ms. Danziger inquired about options for flipping start/end times of elementary and secondary.

It was moved by Mr. Lambert and seconded by Ms. Danziger that the Board of Trustees approve Calendar Option B as the 2022-2023 District Academic Calendar. The motion carried unanimously.

### **5. Consider approval of Master Plan Principles**

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Ms. Danziger asked for clarification on the future design of junior high school campuses to accommodate the new numbers.

Mr. McKeever explained the current design and adjustment that will be made to accommodate additional students.

Mr. Welch asked if analysis had been done on the possibility of building a junior high school that housed 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> graders in the same building as well as adding onto the existing high schools.

Mr. McKeever responded with the research and cost estimates he had on building a junior high school that housed 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> graders in the same building. He also commented on the cost and square footage estimates for adding onto the existing high schools.

Mr. Welch asked why we have the verbiage “as much as possible” in the principles.

Mr. Hunt said the verbiage is needed to impress upon attendance boundary committees that these are the objectives the District is trying to achieve and they should k

It was moved by Ms. Danziger and seconded by Mr. Welch that the Board of Trustees approve the Master Plan Principles as presented. The motion carried unanimously.

### **15. INFORMATION ITEMS**

#### **A. GOAL: PLANNING**

##### **2. Demographic Update**

Mr. Justin Shivley and Dr. Tepera, both from PASA, presented the demographic update to the Board.

### **ADJOURNMENT TO CLOSED SESSION PURSUANT TO TEXAS GOVERNMENT CODE SECTIONS 551.071, 551.072, 551.074, and 551.082, THE OPEN MEETINGS ACT, FOR THE FOLLOWING PURPOSES:**

1. Section 551.074 - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.
  - a. Approval of personnel recommendations for employment of professional personnel
  - b. Employment of professional personnel (Information)
  - c. Employee resignations and retirements (Information)
  - d. Deliberate recommendation to terminate probationary and term contracts for good cause pursuant to Texas Government Code Section 551.074
2. Section 551.072 - For the purpose of discussing the purchase, exchange, lease or value of real property
  - a. Land
3. Section 551.071 - To meet with the District's attorney to discuss matters in which the duty of the attorney to the District under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act, including the grievance/complaint hearing.
  - a. Any item listed on the agenda
  - b. Discuss pending, threatened, or potential litigation, including school finance litigation



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The Board adjourned to Closed Session at 10:00 p.m. for the purposes listed above.

**RECONVENE IN OPEN SESSION – ACTION ON CLOSED SESSION**

The Board reconvened in Open Session at 10:14 p.m.

**15. A.#1a. Approval of personnel recommendations for employment of professional personnel**

It was moved by Ms. Danziger and seconded by Mr. Lambert that the Board of Trustees terminate the probationary contracts of Chari Gross and Melissa Corneh for contract abandonment pursuant to Texas Education Code Section 21.104, and that the Board find that neither Chari Gross nor Melissa Corneh had good cause for abandoning their contracts. The motion carried unanimously.

It was moved by Mr. Hunt and seconded by Mr. Lambert that the Board of Trustees board terminate the term contracts of Courtney Galyen and Timothy Boman for contract abandonment pursuant to Texas Education Code Section 21.211, and that the Board find that neither Courtney Galyen nor Timothy Boman had good cause for abandoning their contracts. The motion carried unanimously.

**FUTURE AGENDA ITEMS**

Mr. Lambert asked that the Board pull the Future Agenda Item 17.A.1 Discussion of Instructional Materials Recommendations

**UPCOMING MEETINGS AND EVENTS**

Men Who Cook

**ADJOURNMENT**

The meeting adjourned at 10:17 p.m.

**LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT**

Signed:

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**Joy Williams**  
President of the Board of Trustees

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**Joe Hubenak**  
Secretary of the Board of Trustees

## CONSIDER RATIFICATION OF FINANCIAL AND INVESTMENT REPORTS

### RECOMMENDATION:

That the Board of Trustees ratify the Financial and Investment Reports as presented.

### PROGRAM DESCRIPTION:

Financial reporting is intended to provide information useful for many purposes. The reporting function helps fulfill government's duty to be publicly accountable, as well as to help satisfy the needs of users who rely on the reports as an important source of information for decision making.

Financial reports and statements are the end products of the accounting process. You will find attached the following reports:

- Ratification of February 28, 2022 Disbursements, all funds
  - List of disbursements for the month by type of expenditure
- Financial Reports
  - Year-to-Date Cash Receipts and Expenditures, General Fund only
  - Investment Report

Submitted by:           Jill Ludwig, CPA, RTSBA, Chief Financial Officer  
                                  Michele Reynolds, CPA, Director of Finance

Recommended for approval:



Dr. Roosevelt Nivens  
Superintendent

## SCHEDULE OF FEBRUARY 2022 DISBURSEMENTS

**IMPACT/RATIONALE:**

All disbursements made by the Accounting Department are submitted to the Board of Trustees for ratification on a monthly basis. Disbursements made during the month of February total \$35,477,348 and are shown below by category.

<u>3-Digit Object</u>	<u>Description</u>	<u>Disbursements</u>	<u>January 2022 For Reference Only</u>
611/612	Salaries and Wages, All Personnel	23,287,904	22,860,599
614	Employee Benefits	1,252,257	1,286,595
621	Professional Services	74,234	126,049
622	Tuition and Transfer Payments	10,465	3,175
623	Education Services Center	20,452	22,567
624	Contracted Maintenance and Repair Services	480,766	885,810
625	Utilities	805,217	884,196
626	Rentals and Operating Leases	405,760	41,484
629	Miscellaneous Contracted Services	638,413	541,059
631	Supplies and Materials for Maintenance and Operations	426,186	363,810
632	Textbooks and Other Reading Materials	107,037	231,561
633	Testing Materials	102,187	25,234
634	Food Service	920,607	872,256
639	General Supplies and Materials	2,429,947	2,949,691
641	Travel and Subsistence -- Employee and Student	138,044	50,357
642	Insurance and Bonding Costs	13,234.00	-
649	Miscellaneous Operating Costs/Fees and Dues	9,254	26,204
659	Other Debt Services Fees	-	2,000
661	Land Purchase and/or Improvements	-	18,306
662	Building Purchase, Construction, and/or Improvements	4,024,272	5,878,286
663	Furniture & Equipment - \$5,000 or more per unit cost	327,480	900,688
217	Operating Transfers, Loans and Reimbursements	-	6
573/575/592	Miscellaneous Refunds/Reimbursements to Campuses	3,632	4,165
<b>Total</b>		<b>35,477,348</b>	<b>37,974,098</b>

**PROGRAM DESCRIPTION:**

The report above represents all expenditures made during the month of February 2022. The detailed check information is available upon request.

Submitted by,



\_\_\_\_\_  
Michele Reynolds,  
Director of Finance

Recommended for approval,



\_\_\_\_\_  
Dr. Roosevelt Nivens  
Superintendent

**LAMAR CONSOLIDATED I.S.D.  
GENERAL FUND  
YEAR TO DATE CASH RECEIPTS AND EXPENDITURES  
(BUDGET AND ACTUAL)  
AS OF FEBRUARY 28, 2022**

<b>CASH RECEIPTS</b>	<b>AMENDED BUDGET</b>	<b>ACTUAL</b>	<b>BUDGET VARIANCE</b>	<b>PERCENT ACTUAL/ BUDGET</b>
5700-LOCAL REVENUES	185,965,384.00	176,427,013.00	(9,538,371.00)	94.9%
5800-STATE PROGRAM REVENUES	185,811,382.00	81,787,093.00	(104,024,289.00)	44.0%
5900-FEDERAL PROGRAM REVENUES	3,925,000.00	4,993,133.00	1,068,133.00	127.2%
<b>TOTAL- REVENUES</b>	<b>375,701,766.00 A</b>	<b>263,207,239.00</b>	<b>(112,494,527.00)</b>	<b>70.1%</b>
<b>EXPENDITURES</b>				
6100-PAYROLL COSTS	317,022,995.00	151,586,816.00	165,436,179.00	47.8%
6200-PROFESSIONAL/CONTRACTED SVCS.	32,503,614.00	12,605,964.00	19,897,650.00	38.8%
6300-SUPPLIES AND MATERIALS	20,725,434.00	7,719,107.00	13,006,327.00	37.2%
6400-OTHER OPERATING EXPENDITURES	7,339,633.00	1,892,515.00	5,447,118.00	25.8%
6600-CAPITAL OUTLAY	2,964,692.00	785,574.00	2,179,118.00	26.5%
<b>TOTAL-EXPENDITURES</b>	<b>380,556,368.00 B</b>	<b>174,589,976.00</b>	<b>205,966,392.00</b>	<b>45.9%</b>

**Local Investment Pools  
as of February 28, 2022**

<b>ACCOUNT NAME</b>	<b>BEGINNING BALANCE</b>	<b>TOTAL DEPOSIT</b>	<b>TOTAL WITHDRAWAL</b>	<b>TOTAL INTEREST</b>	<b>MONTH END BALANCE</b>
<b>TexPool accounts are as follows:</b>					
Food Service	2,046,559.44	3,750,000.00	0.00	209.67	5,796,769.11
General Account	39,371,980.38	118,300,396.82	22,215,472.52	5,683.77	135,462,588.45
Health Insurance	4,042,161.99	1,923,805.85	2,150,000.00	233.72	3,816,201.56
Workmen's Comp	103,574.98	41,666.67	45,000.00	5.08	100,246.73
Property Tax	141,988,546.05	41,316,439.68	168,497,481.50	2,340.21	14,809,844.44
Vending Contract Sponsor	304,614.69	0.00	0.00	14.78	304,629.47
Deferred Compensation	2.55	0.00	0.00	0.00	2.55
Capital Projects Series 2005	1,066,478.20	0.00	0.00	51.71	1,066,529.91
Student Activity Funds	35,084.38	0.00	0.00	1.74	35,086.12
Taylor Ray Donation Account	54.72	0.00	0.00	0.00	54.72
Capital Projects Series 2007	119,343.51	0.00	0.00	5.77	119,349.28
Common Threads Donation	56,416.41	0.00	0.00	2.71	56,419.12
Debt Service 2012A	2,339,138.37	6,188,912.50	5,538,181.22	169.12	2,990,038.77
Debt Service 2012B	1,946,292.45	4,874,632.14	6,820,923.59	62.20	63.20
Debt Service 2014A	623.33	0.00	0.00	0.00	623.33
Debt Service 2014B	1,060,357.12	2,805,483.06	3,615,000.00	42.50	250,882.68
Debt Service 2013	720,926.20	1,907,391.48	2,628,316.68	23.64	24.64
Debt Service 2013A	1,963.65	0.00	0.00	0.00	1,963.65
Debt Service 2015	3,960,661.28	10,478,858.38	13,151,812.50	169.63	1,287,876.79
Debt Service 2016A	1,092,839.67	2,891,416.77	2,363,350.00	85.95	1,620,992.39
Debt Service 2016B	287,219.24	759,923.63	1,047,141.87	9.43	10.43
Debt Service 2017	1,263,503.03	3,342,990.03	3,599,687.50	72.57	1,006,878.13
Capital Projects 2017	1.00	0.00	0.00	0.00	1.00
Debt Service 2018	2,960,709.74	7,833,447.91	6,407,400.00	232.70	4,386,990.35
Capital Projects 2018	2,045.75	0.00	0.00	0.00	2,045.75
Capital Projects 2019	14,889.65	0.00	0.00	0.70	14,890.35
Debt Service 2019	5,685,227.12	3,134,053.15	2,562,175.00	311.36	6,257,416.63
Debt Service Capitalized Interest 2019	27,029.02	0.00	0.00	1.31	27,030.33
Debt Service 2020	677,763.82	1,791,128.23	1,462,350.00	53.31	1,006,595.36
Debt Service 2021	1,572,726.44	4,188,847.40	3,425,100.00	124.02	2,336,597.86
Debt Service Capitalized Interest 2021	5,016,063.20	0.00	0.00	243.15	5,016,306.35
Capital Projects 2021	80,376,739.37	0.00	1,649,854.03	3,868.02	78,730,753.36
<b>Lone Star Investment Pool Government Overnight Fund</b>					
Capital Projects Fund	90,761.37	0.00	0.00	1.72	90,763.09
Workers' Comp	299,003.61	0.00	0.00	5.65	299,009.26
Property Tax Fund	34,061.88	0.00	0.00	0.64	34,062.52
General Fund	2,923,657.29	0.00	0.00	55.27	2,923,712.56
Food Service Fund	45,833.23	0.00	0.00	0.87	45,834.10
Debt Service Series 1996	324.85	0.00	0.00	0.01	324.86
Capital Project Series 1998	742.05	0.00	0.00	0.01	742.06
Debt Service Series 1990	0.04	0.00	0.00	0.00	0.04
Debt Service Series 1999	2.43	0.00	0.00	0.00	2.43
Capital Project Series 1999	0.01	0.00	0.00	0.00	0.01
Capital Projects 2007	406.79	0.00	0.00	0.01	406.80
Capital Projects 2008	0.31	0.00	0.00	0.00	0.31
Capital Projects 2012A	0.06	0.00	0.00	0.00	0.06
Capital Projects 2014B	18.02	0.00	0.00	0.00	18.02
Capital Projects 2015	53.98	0.00	0.00	0.00	53.98
Debt Service Series 2015	382.44	0.00	0.00	0.01	382.45
Capital Projects 2017	0.12	0.00	0.00	0.00	0.12
Capital Projects 2018	10,339,882.19	0.00	421,588.62	189.47	9,918,483.04
Debt Service Series 2018	10.73	0.00	0.00	0.00	10.73
Capital Projects 2019	11,602,835.24	0.00	3,613,125.34	177.39	7,989,887.29
Capital Projects 2021	12,000,460.43	0.00	0.00	226.86	12,000,687.29
<b>MBIA Texas CLASS Fund</b>					
General Account	16,499,518.91	0.00	0.00	1,555.45	16,501,074.36
Capital Project Series 1998	972.30	0.00	0.00	0.04	972.34
Capital Projects Series 2007	1.00	0.00	0.00	0.00	1.00
Debt Service Series 2007	1.00	0.00	0.00	0.00	1.00
Capital Projects Series 2012A	2,080,542.66	0.00	23,091.00	195.77	2,057,647.43
Debt Service 2015	833.78	0.00	0.00	0.04	833.82
Capital Projects 2017	10,077,042.50	0.00	26,847.31	295.81	10,050,491.00
Capital Projects 2019	9,338,720.81	0.00	0.00	880.37	9,339,601.18
Capital Projects 2021	9,787,403.09	0.00	0.00	922.70	9,788,325.79
<b>TEXSTAR</b>					
Capital Projects Series 2007	786.18	0.00	0.00	0.00	786.18
Debt Service Series 2008	13.86	0.00	0.00	0.00	13.86
Capital Projects Series 2008	137.94	0.00	0.00	0.00	137.94
Debt Service Series 2012A	0.03	0.00	0.00	0.00	0.03
Debt Service Series 2012B	0.17	0.00	0.00	0.00	0.17
Capital Projects Series 2012A	12.21	0.00	0.00	0.00	12.21
Debt Service 2013	2.67	0.00	0.00	0.00	2.67
Capital Projects 2014A	4,862.48	0.00	0.00	0.02	4,862.50
Capital Projects 2014B	2.65	0.00	0.00	0.00	2.65
Debt Service 2015	2,659.10	0.00	0.00	0.00	2,659.10
Capital Projects 2015	1.40	0.00	0.00	0.00	1.40
Capital Projects 2017	1.00	0.00	0.00	0.00	1.00
Capital Projects 2018	20,200,918.92	0.00	0.00	161.03	20,201,079.95
Debt Service 2018	1.65	0.00	0.00	0.00	1.65
Debt Service 2019	505,609.41	0.00	0.00	4.06	505,613.47
Capital Projects 2019	32,013,287.42	0.00	0.00	255.06	32,013,542.48
Capital Projects 2021	24,001,786.30	0.00	0.00	191.30	24,001,977.60
<b>Texas Range Fund</b>					
Capital Projects Series 2007	1,067,242.33	0.00	0.00	13.66	1,067,255.99
Capital Projects Series 2008	149.46	0.00	0.00	0.00	149.46
Capital Projects Series 2012A	0.21	0.00	0.00	0.00	0.21
Capital Projects Series 2014A	111,943.84	0.00	0.00	1.43	111,945.27
Capital Projects Series 2014B	500,260.23	0.00	0.00	6.40	500,266.63
Debt Service 2015	114.98	0.00	0.00	0.00	114.98
Capital Projects 2015	3,343,390.70	0.00	0.00	42.78	3,343,433.48
Capital Projects 2017	41.84	0.00	0.00	0.00	41.84
Capital Projects 2018	7.15	0.00	0.00	0.00	7.15
Debt Service 2018	1.48	0.00	0.00	0.00	1.48
Capital Projects 2019	15,149,227.41	0.00	0.00	193.86	15,149,421.27
Capital Projects 2021	94,084,050.84	0.00	0.00	1,203.94	94,085,254.78

<b>ACCOUNT TYPE</b>	<b>AVG. RATE OF RETURN</b>	<b>CURRENT MONTH EARNINGS</b>
TEXPOOL ACCOUNT INTEREST	0.06	\$14,018.77
LONE STAR ACCOUNT INTEREST	0.02	\$657.91
MBIA TEXAS CLASS ACCOUNT INTEREST	0.12	\$3,850.18
TEXSTAR ACCOUNT INTEREST	0.01	\$611.47
TEXAS RANGE ACCOUNT INTEREST	0.02	\$1,462.07
<b>TOTAL CURRENT MONTH EARNINGS</b>		<b>\$20,600.40</b>
<b>EARNINGS 9-01-21 THRU 1-31-22</b>		<b>\$51,612.82</b>
<b>TOTAL CURRENT SCHOOL YEAR EARNINGS</b>		<b>\$72,213.22</b>

## CONSIDER APPROVAL OF BUDGET AMENDMENT REQUESTS

### RECOMMENDATION:

That the Board of Trustees consider approval of budget amendment requests.

### IMPACT/RATIONALE:

The proposed budget amendments require school board approval because budgeted funds are being reallocated between functional categories and/or new budgets are being established.

### PROGRAM DESCRIPTION:

Budget amendments are mandated by the state for budgeted funds reallocated from one functional level, and state and/or federal program to another. These budget changes are usually the result of unexpected levels of expenditures in certain categories and amendments are for legal compliance. Other budget amendments are determined by the School Board.

Since the operating budget for Lamar CISD is adopted at the functional level, budget revisions are required for reallocations between functional levels or when new budgets are being established. All necessary budget amendments must be formally adopted by the School Board and recorded in the Board minutes. (TEA Financial Accountability System Resource Guide, Financial Accounting & Reporting, Update 17.0)

Submitted by: Jill Ludwig, CPA, RTSBA, Chief Financial Officer  
Yvonne Dawson, RTSBA, Director of Budget and Treasury

Recommended for approval:



Dr. Roosevelt Nivens  
Superintendent

Foster is requesting a budget change to pay for the Choir Director to attend the Texas Choral Directors Association Conference this summer.

199-36	Extracurricular Activities	(1,002.00)
199-13	Curriculum Dev. & Instructional Staff Dev.	1,002.00

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Fulshear High School and Leaman Junior High are requesting a budget change to pay to have gates installed across the back driveway.

199-23	School Leadership	(2,800.00)
199-52	Security & Monitoring Services	(5,000.00)
199-51	Facilities Maintenance & Operations	7,800.00

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1621 Place is requesting a budget change to pay security officers to work Saturday school.

199-51	Facilities Maintenance and Operations	(1,000.00)
199-52	Security and Monitoring Services	1,000.00

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Lindsey Elementary is requesting a budget change to pay for principal and assistant principal travel to the Texas Elementary Principals and Supervisors Association conference this summer.

199-11	Instruction	(700.00)
199-23	School Leadership	700.00

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The Student Programs Department is requesting a budget change to pay extra duty for summer school registration clerks.

199-11	Instruction	(10,400.00)
199-23	School Leadership	10,400.00

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The Performing and Visual Arts Department is requesting a budget change to pay for 72 students from all six high schools to travel to the International Thespian Festival this summer in Bloomington, Indiana.

199-11	Instruction	(100,000.00)
199-36	Extracurricular Activities	100,000.00

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The Office of the Chief Financial Officer and the Transportation Department are requesting an amendment to the budget for insurance recovery funds received for bus damage. The funds will be used to purchase a new bus.

199-00	Revenue	83,054.00
199-34	Student Transportation	83,054.00

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The Office of the Chief Financial Officer and the Maintenance and Operations Department are requesting two budget amendments.

The first amendment is to amend the budget for insurance recovery funds received for vehicle damage.

199-00	Revenue	11,576.73
199-51	Facilities Maintenance and Operations	11,576.73

The second amendment is to establish budgets for the purchase, construction, moving expenses and equipping of temporary buildings for the 2022-23 school year. The budget allows for the construction of 10 new buildings, moving 20 current portables, and startup supplies and materials.

199-11	Instruction	900,000.00
199-51	Facilities Maintenance and Operations	1,800,000.00
199-52	Security & Monitoring Services	200,000.00
199-53	Data Processing Services	400,000.00
199-81	Facilities Acquisition and Construction	1,700,000.00

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The Office of the Chief Financial Officer and the Child Nutrition Department are requesting a budget amendment to increase the Child Nutrition revenue and expenditure budgets due to increased revenue from federal meal reimbursements received and increased food and supply costs.

240-00	Revenue	5,000,000.00
240-35	Food Services	5,000,000.00



**CONSIDER APPROVAL OF RESOLUTION PROCLAIMING  
EDUCATIONAL ADMINISTRATIVE PROFESSIONALS' WEEK**

**RECOMMENDATION**

That the Board of Trustees approve the attached resolution designating April 25-29, 2022 as Educational Administrative Professionals' Week in the Lamar Consolidated Independent School District.

**IMPACT/RATIONALE**

April 25-29, 2022 is proclaimed as the National Administrative Professionals' Week. Educational administrative professionals are valuable members of educational teams in schools and contribute in many ways beyond their traditional function as an administrative assistant. Their assistance is invaluable in the daily activities of a school campus and the administrative operations of Lamar CISD.

Educational administrative professionals provide support for students and staff and are charged with providing accurate record keeping services, which is highly important in an educational environment.

Educational administrative professionals serve as trusted communicators with parents and community members and their connection to the community fosters positive public relations for the District.

Submitted by: Sonya Cole-Hamilton, Chief Communications Officer

Recommended for approval:



Dr. Roosevelt Nivens  
Superintendent

## Resolution

WHEREAS, administrative professionals are valuable members of educational teams in schools and their administrative operations; and

WHEREAS, educational administrative professionals contribute in many ways beyond their most recognizable function as an administrative assistant; and

WHEREAS, their assistance is particularly important in the daily activities and operations of a school district; and

WHEREAS, administrative professionals serve our educational community by providing support for students and staff; and

WHEREAS, educational administrative professionals assist school and district personnel as trusted communicators with parents and community members; and

WHEREAS, their connection to the community aids in communication and positive public relations within the community;

THEREFORE, BE IT RESOLVED that the Board of Trustees of the Lamar Consolidated Independent School District declares the week of April 25-29, 2022 as **Educational Administrative Professionals' Week** and encourages members of the Lamar Consolidated Independent School District staff and community to express appreciation to our educational administrative professionals.

Adopted this 22<sup>nd</sup> day of March 2022.

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Joy Williams, President

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Joe Hubenak, Secretary

**CONSIDER APPROVAL OF RESOLUTION PROCLAIMING  
SCHOOL LIBRARIANS' WEEK**

**RECOMMENDATION**

That the Board of Trustees approve the attached resolution designating the week of April 3-9, 2022 as School Librarians' Week in the Lamar Consolidated Independent School District.

**IMPACT/RATIONALE**

Librarians are valuable members of the education team in Lamar CISD schools. Campus librarians contribute to the education of all students in many ways that extend beyond their most recognizable function as the resource director for each campus.

School librarians serve as instructors for early literature appreciation and share their knowledge of literature as an important learning tool.

School librarians provide information about additional instructional resources for teachers and students. Their assistance is especially important as students learn the research process as part of the learning process.

School librarians are also important resource persons in curriculum development, textbook selection and reviewing instructional materials. Their knowledge of instructional technology and educational programs serves as an additional resource for students and staff.

Submitted by: Sonya Cole-Hamilton, Chief Communications Officer

Recommended for approval:



Dr. Roosevelt Nivens  
Superintendent

## Resolution

WHEREAS, school librarians play a critical role in the education process through involvement in reading and research; and

WHEREAS; school librarians serve as an instructor for early literature appreciation and share a unique knowledge of literature as a way to learn and as a recreational pastime; and

WHEREAS, school librarians serve as a resource director for each campus, as well as provide instructional support for teachers and students; and

WHEREAS, school librarians teach students to use research as an extension of the learning process that will help students throughout their educational career; and

WHEREAS, school librarians play an important role in curriculum development, textbook selection and review of instructional materials; and

WHEREAS, school librarians maintain a knowledge of instructional technology and educational programs that serve as a resource to students and staff;

THEREFORE, BE IT RESOLVED that the Board of Trustees of the Lamar Consolidated Independent School District declares the week of April 3-9, 2022 as **School Librarians' Week**, and encourages all members of the Lamar Consolidated Independent School District staff and community to express appreciation to our school librarians.

Adopted this 22<sup>nd</sup> day of March 2022.

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Joy Williams, President

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Joe Hubenak, Secretary

**CONSIDER APPROVAL OF RESOLUTION PROCLAIMING  
PUBLIC SCHOOL VOLUNTEER APPRECIATION WEEK**

**RECOMMENDATION:**

That the Board of Trustees approve the attached resolution designating the week of April 18-22, 2022 as Public School Volunteer Appreciation Week in the Lamar Consolidated Independent School District.

**IMPACT/RATIONALE:**

Parent and family involvement in children's lives is critical to their success as children and adults. Volunteering is one of the most important aspects of parent involvement in the public school setting.

Volunteers are invaluable to our schools, teachers and students by helping them greatly extend and increase their resources.

The goal of Public School Volunteer Appreciation Week is to call attention to the value of the many volunteers in our public schools and to show appreciation for the service that they provide.

Submitted by: Sonya Cole-Hamilton, Chief Communications Officer

Recommended for approval:



Dr. Roosevelt Nivens  
Superintendent

## Resolution

WHEREAS, parent and family involvement in children's lives is critical to their success as children and adults; and

WHEREAS, volunteering is one of the most important aspects of parent involvement; and

WHEREAS, volunteers are invaluable to our schools, teachers and students by greatly extending and increasing the District's resources; and

WHEREAS, the goal of Volunteer Appreciation Week is to bring a greater awareness and demonstrate appreciation for the many hours of labor provided by the volunteers in our schools;

THEREFORE, BE IT RESOLVED that the Board of Trustees of the Lamar Consolidated Independent School District declares the week of April 18-22, 2022 to be **Public School Volunteer Appreciation Week** in the Lamar Consolidated Independent School District.

Adopted this 22<sup>nd</sup> day of March 2022.

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Joy Williams, President

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Joe Hubenak, Secretary

**CONSIDER APPROVAL OF REQUEST FOR 2022 HISTORIC SITE EXEMPTION  
QUALIFICATION FOR THE GEORGE RANCH HISTORICAL PARK**

**RECOMMENDATION:**

That the Board of Trustees approve 2022 Historic Site Exemption Qualification for the George Ranch Historical Park (“Entity”).

**BACKGROUND INFORMATION:**

The Board of Trustees of Lamar Consolidated Independent School District has granted historical tax exemptions to the George Ranch Historical Park for the past several years. Historic site tax exemptions must be renewed on an annual basis.

In accordance with Board Policy CCGA(Local), the George Foundation has applied for a historical tax exemption for the taxes to be levied for the 2022-23 school year. The entity has been designated as a historically or archeologically significant site as per the attached application and is qualified to request exemption.

<b>TAXPAYER</b>	<b>LOCATION/ TYPE OF PROPERTY</b>	<b>PROPERTY VALUE</b>	<b>ESTIMATED AMOUNT OF TAX RELIEF</b>
THE GEORGE FOUNDATION	THE GEORGE RANCH HISTORICAL PARK	\$15,770,946	\$195,875.15

Submitted by: Jill Ludwig, CPA, RTSBA, Chief Financial Officer

Recommended for approval:



Dr. Roosevelt Nivens  
Superintendent

February 9, 2022

*Via email to Michelle Cornell - mcornell@icisd.org*

Dr. Roosevelt Nivens  
Superintendent  
Lamar Consolidated Independent School District  
3911 Avenue I  
Rosenberg, Texas 77471

**Re: 2022 Ad Valorem Tax Exemption Application for Historic Site Exemption - The George Ranch Historical Park**

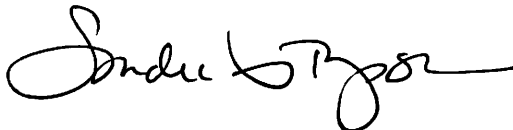
Dear Dr. Nivens:

Enclosed please find the 2022 Historic Site Exemption Application for The George Ranch Historical Park, along with an acreage description.

Thank you very much for your consideration in this matter, and should you have questions, please feel free to give me a call.

Very truly yours,

THE GEORGE FOUNDATION



Sandra G. Thompson  
Chief Financial Officer

Enclosure

cc: Roger Adamson, Chief Executive Officer



# Application for Historic or Archeological Site Property Tax Exemption

Fort Bend Central Appraisal District

281-344-8623

Appraisal District's Name

Phone (area code and number)

2801 B.F. Terry Blvd., Rosenberg, Texas 77471

Address, City, State, ZIP Code

**GENERAL INSTRUCTIONS:** This application is for use in claiming a property tax exemptions pursuant to Tax Code Section 11.24.

**FILING INSTRUCTIONS:** You must furnish all information and documentation required by this application so that the chief appraiser is able to determine whether the statutory qualifications for the exemption have been met. This document and all supporting documentation must be filed with the appraisal district office in each county in which the property is located. Do not file this document with the Texas Comptroller of Public Accounts. A directory with contact information for appraisal district offices may be found on the Comptroller's website.

**APPLICATION DEADLINES:** You must file the completed application with all required documentation beginning Jan. 1 and no later than April 30 of the year for which you are requesting an exemption.

**ANNUAL APPLICATION REQUIRED:** You must apply for this exemption each year you claim entitlement to the exemption.

### OTHER IMPORTANT INFORMATION

Pursuant to Tax Code Section 11.45, after considering this application and all relevant information, the chief appraiser may request additional information from you. You must provide the additional information within 30 days of the request or the application is denied. For good cause shown, the chief appraiser may extend the deadline for furnishing the additional information by written order for a single period not to exceed 15 days.

State the tax year for which you are applying for this exemption.

2022

Tax Year

### STEP 1: Property Owner/Applicant

The George Foundation

Name of Property Owner

310 Morton St., PMB Suite C

Mailing Address

Richmond, TX 77469

281-342-6109

City, State, ZIP Code

Phone (area code and number)

Property Owner is a(n) (check one):

Individual  Partnership  Corporation  Other (specify): Not-For-Profit, 501(c)(3) Tax Exempt Organization

Roger Adamson

Chief Executive Officer

Name of Person Preparing this Application

Title

Driver's License, Personal I.D. Certificate or Social Security Number\*

If this application is for an exemption from ad valorem taxation of property owned by a charitable organization with a federal tax identification number, that number may be provided in lieu of a driver's license number, personal identification certificate number or social security number: .....

74-6043368

\* Unless the applicant is a charitable organization with a federal identification number, the applicant's driver's license number, personal identification certificate number or social security number is required. Pursuant to Tax Code Section 11.48(a), a driver's license, personal I.D. certificate or social security number provided in an application for an exemption filed with a chief appraiser is confidential and not open to public inspection. The information may not be disclosed to anyone other than an employee of the appraisal office who appraises property, except as authorized by Tax Code Section 11.48(b).

STEP 2: Property Information

Describe the property for which you are seeking this exemption.

The George Ranch Historical Park, 10215 FM 762, Richmond, TX 77469

Address, City, State, ZIP Code

470.977 Acres - See Attached Detail

CAD#s R127514, R35055,

R46553, R33739, R386497

Legal Description (if known)

Appraisal District Account Number (if known)

STEP 3: Taxing Units that have Granted an Exemption

List the taxing units that have granted an exemption pursuant to Tax Code Section 11.24. For each taxing unit identified, attach copies of documents reflecting official action of the governing body that provides for an exemption.

Lamar Consolidated ISD

Fort Bend County

STEP 4: Official Historical and Archeological Designations

- 1. Has the property been designated as a Recorded Texas Historic Landmark under Government Code Chapter 442 or as a state archeological landmark under Natural Resources Code Chapter 191 by the Texas Historical Commission?  Yes  No

If yes, attach copies of documents reflecting designation.

- 2. Has the property been designated as a historically or archeologically significant site in need of tax relief to encourage its preservation pursuant to an ordinance or other law adopted by the governing body of the unit?  Yes  No

If yes, attach copies of documents reflecting designation.

STEP 5 Read, Sign and Date

By signing this application, you certify that the information provided in this application is true and correct.

**print here** ▶ Roger E. Adamson CEO  
Print Name Title

**sign here** ▶  02/09/2022  
Authorized Signature Date

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Penal Code Section 37.10.

The George Foundation  
 Attachment to Form 50-122  
 Application for Historic or Archeological Site Property Tax Exemption  
 2022

<u>Step 3: Legal Description of Property</u>	<u>Account Number</u>	<u>CAD #</u>
31.4220 Acres Peter Tal A-337	#0337-00-000-0011-901	R127514
65.4119 Acres John Jones A-41	#0041-00-000-0011-901	R33739
252.3200 Acres Wiley Martin A-56	#0056-00-000-0051-901	R35055
121.6150 Acres Wm Ryon A-368	#0368-00-000-0011-901	R46553
0.2081 Acres John Jones A-41	#0041-00-000-0012-901	R386497
<u>470.9770 Acres</u>		

**CONSIDER APPROVAL OF 2022 HISTORIC SITE EXEMPTION QUALIFICATION  
FOR THE DARST-YODER HOUSE**

**RECOMMENDATION:**

That the Board of Trustees approve 2022 Historic Site Exemption Qualification for the Darst-Yoder House (“Entity”).

**BACKGROUND INFORMATION:**

The Board of Trustees of Lamar Consolidated Independent School District has granted historical tax exemptions to the Darst-Yoder House in the past. Historic site tax exemptions must be renewed on an annual basis.

In accordance with Board Policy CCGA (Local), the representative for The Darst-Yoder House has applied for a historic tax exemption for the taxes to be levied for the 2022-23 school year. The entity has been designated as a Recorded Texas Historic Landmark as per the attached certificate and is qualified to request exemption.

<b>TAXPAYER</b>	<b>LOCATION/TYPE OF PROPERTY</b>	<b>PROPERTY VALUE</b>	<b>ESTIMATED AMOUNT OF TAX RELIEF</b>
The Darst-Yoder House	300 South 9th Street Richmond, TX 77469	\$438,450	\$1,978.29*

\*The estimated tax amount for this property, based on the 2021 tax rate and current property value, is \$5,445.55. The amount of tax relief requested above represents a previous freeze ceiling.

Submitted by: Jill Ludwig, CPA, RTSBA, Chief Financial Officer

Recommended for approval:



Dr. Roosevelt Nivens  
Superintendent

50.122  
311-3137  
x 111  
Sharon - Faye  
Wilson

January 13, 2022

Lamar Consolidated ISD  
3911 Avenue I  
Rosenberg, TX 77471

Attention: Ms. Jill Ludwig

Subject: Historical Exemption  
**R112635**  
Darst Home  
300 South 9<sup>th</sup> Street  
Richmond, Texas 77469

Ms. Ludwig,

I respectfully submit herewith a request for 100 percent tax exemption for the aforementioned historic property for tax year 2022.

Attached please find a copy of the designation of the Darst-Yoder House as a recorded Texas Historic Landmark since 1975 for your review.

An application has been submitted to the Fort Bend Central Appraisal District in accordance with Texas Property Tax Code section 11.24.

I sincerely appreciate your kind attention to this request and trust it will merit your favorable approval.

Sincerely,

*Wendy Faye Johnston*

Faye Johnston  
281-342-4506

1/26/22



# Application for Historic or Archeological Site Property Tax Exemption

Fort Bend Central Appraisal District

281.344.8623

Appraisal District's Name

Phone (area code and number)

2801 B F Terry Boulevard, Rosenberg, Texas 77471

Address, City, State, ZIP Code

**GENERAL INSTRUCTIONS:** This application is for use in claiming a property tax exemptions pursuant to Tax Code Section 11.24.

**FILING INSTRUCTIONS:** You must furnish all information and documentation required by this application so that the chief appraiser is able to determine whether the statutory qualifications for the exemption have been met. This document and all supporting documentation must be filed with the appraisal district office in each county in which the property is located. Do not file this document with the Texas Comptroller of Public Accounts. A directory with contact information for appraisal district offices may be found on the Comptroller's website.

**APPLICATION DEADLINES:** You must file the completed application with all required documentation beginning Jan. 1 and no later than April 30 of the year for which you are requesting an exemption.

**ANNUAL APPLICATION REQUIRED:** You must apply for this exemption each year you claim entitlement to the exemption.

**OTHER IMPORTANT INFORMATION**

Pursuant to Tax Code Section 11.45, after considering this application and all relevant information, the chief appraiser may request additional information from you. You must provide the additional information within 30 days of the request or the application is denied. For good cause shown, the chief appraiser may extend the deadline for furnishing the additional information by written order for a single period not to exceed 15 days.

State the tax year for which you are applying for this exemption.

2022

Tax Year

**STEP 1: Property Owner/Applicant**

Winona Faye Johnston

Name of Property Owner

300 South 9th Street

Mailing Address

Richmond, Texas 77469

City, State, ZIP Code

Phone (area code and number)

Property Owner is a(n) (check one):

Individual  Partnership  Corporation  Other (specify): \_\_\_\_\_

Winona Faye Johnston

Owner

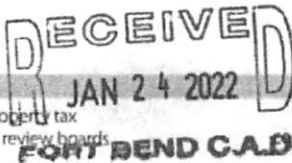
Name of Person Preparing this Application

Title

Driver's License, Personal I.D. Certificate or Social Security Number\*

If this application is for an exemption from ad valorem taxation of property owned by a charitable organization with a federal tax identification number, that number may be provided in lieu of a driver's license number, personal identification certificate number or social security number: \_\_\_\_\_

\* Unless the applicant is a charitable organization with a federal identification number, the applicant's driver's license number, personal identification certificate number or social security number is required. Pursuant to Tax Code Section 11.48(a), a driver's license, personal I.D. certificate or social security number provided in an application for an exemption filed with a chief appraiser is confidential and not open to public inspection. The information may not be disclosed to anyone other than an employee of the appraisal office who appraises property, except as authorized by Tax Code Section 11.48(b).



STEP 2: Property Information

Describe the property for which you are seeking this exemption.

300 South 9th Street - Richmond, Texas 77469

Address, City, State, ZIP Code

Richmond Block 104 Lot 1-7 (N 50') & Lots 8-13 (S Part) .0426 Acres Out of 10th St

R112635

Legal Description (if known)

Appraisal District Account Number (if known)

STEP 3: Taxing Units that have Granted an Exemption

List the taxing units that have granted an exemption pursuant to Tax Code Section 11.24. For each taxing unit identified, attach copies of documents reflecting official action of the governing body that provides for an exemption.

Fort Bend County and Related Entities

City of Richmond

Lamar CISD

STEP 4: Official Historical and Archeological Designations

- 1. Has the property been designated as a Recorded Texas Historic Landmark under Government Code Chapter 442 or as a state archeological landmark under Natural Resources Code Chapter 191 by the Texas Historical Commission? .....  Yes  No

If yes, attach copies of documents reflecting designation.

- 2. Has the property been designated as a historically or archeologically significant site in need of tax relief to encourage its preservation pursuant to an ordinance or other law adopted by the governing body of the unit? .....  Yes  No

If yes, attach copies of documents reflecting designation.

STEP 5 Read, Sign and Date

By signing this application, you certify that the information provided in this application is true and correct.

print here

Winona Faye Johnston

Print Name

Owner

Title

sign here

Winona Faye Johnston

Authorized Signature

1/13/2022

Date

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Penal Code Section 37.10.

RECEIVED JAN 24 2022 FORT BEND C.A.D.

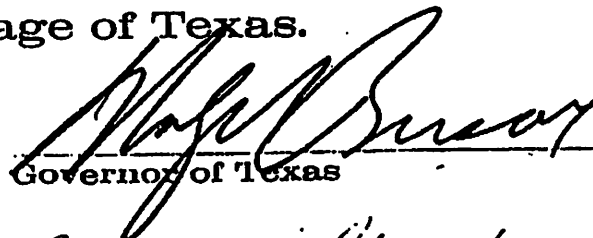


By the authority vested in it by the Legislature of the  
State of Texas, the Texas Historical Commission  
hereby designates

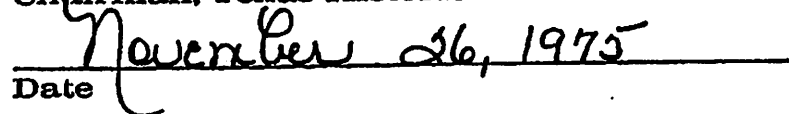
**THE DARST-YODER HOUSE**

of the city of **Richmond** county of **Fort Bend**  
as a Recorded Texas Historic Landmark and duly  
certifies that said structure is worthy of preservation  
because of its outstanding contribution to the  
heritage of Texas.

40

  
Governor of Texas

  
Chairman, Texas Historical Commission

  
Date



**CONSIDER APPROVAL OF RESOLUTION REGARDING ONE-DAY CLOSURE  
OF CULVER ELEMENTARY SCHOOL**

**RECOMMENDATION:**

That the Board of Trustees approve a resolution regarding the one-day closure of Culver Elementary School on January 10, 2022 and authorize the payment of employees and long-term substitutes.

**IMPACT/RATIONALE:**

Administration believes it was in the best interest of the District to close Culver Elementary School on January 10<sup>th</sup> to mitigate the impact of potentially contaminated water on the campus, as detailed in the Public Notice to Boil Water issued by Fort Bend County MUD 5 on January 8, 2022. In addition, the Board of Trustees may find that a public purpose exists to pay employees and long-term substitutes for the one (1) day of closure and that such payment is necessary in the conduct of the public schools, in accordance with the Texas Education Code, Section 45.105(c).

Submitted by: Jill Ludwig, CPA, RTSBA, Chief Financial Officer

Recommended for approval:



Dr. Roosevelt Nivens  
Superintendent

**RESOLUTION REGARDING ONE-DAY CLOSURE OF CULVER ELEMENTARY SCHOOL**

WHEREAS, the Lamar Consolidated Independent School District (Lamar CISD or the District) Board of Trustees recognizes that on January 10, 2022, Culver Elementary was closed for one day due to circumstances beyond the control of Lamar CISD; and,

WHEREAS, a local public health emergency was declared for the campus due to the Public Notice to Boil Water issued by Fort Bend County MUD 5 effective January 8, 2022; and

WHEREAS, Fort Bend County MUD 5 had an electrical failure at the water plant on Saturday January 8, 2022, causing extremely low system pressure, was working to resolve the issue and requested minimal use; and,

WHEREAS, due to the low pressures, the Texas Commission on Environmental Quality (TCEQ) required the water system (Fort Bend County MUD 5 (PWS# 0790482)) to notify customers of the need to boil water to ensure destruction of all harmful bacteria and other microbes, water for drinking, cooking, and making ice; and,

WHEREAS, extraordinary measures must be taken to prevent health concerns for staff and students; and,

WHEREAS, pursuant to cooperative efforts with state and local officials to mitigate the impact of a potentially contaminated water supply, the District closed the school for one (1) day on January 10, 2022; and,

WHEREAS, the Board of Trustees of the Lamar CISD seeks to retain its employees and facilitate their return to duty; and,

WHEREAS, the Board of Trustees of the Lamar CISD finds that compensating employees of Culver Elementary for the one (1) school day missed and not made up through a revised calendar serves an important public purpose in that continued retention of such employees shall enable the school district to efficiently resume educational activities; and,

WHEREAS, the Board of Trustees of the Lamar CISD determines that long-term substitutes, defined as substitutes who have worked or (preceding the closure) were scheduled to work consecutively in the same position for more than 10 days will be compensated at their regular daily rate of pay during the one (1) day of closure.

IT IS THEREFORE:

RESOLVED that the Board of Trustees of the Lamar CISD hereby authorizes the administration to compensate employees and long-term substitutes for one (1) school day when Culver Elementary School was closed (January 10, 2022), at their regular hourly rate of pay, according to the duty schedule they would have otherwise worked.

Approved this 22<sup>nd</sup> day of March, 2022

By:

\_\_\_\_\_  
Joy Williams, President

Attest: \_\_\_\_\_  
Joe Hubenak, Secretary

**CONSIDER APPROVAL OF DISTRICT APPLICATION FOR AN ATTENDANCE WAIVER  
DUE TO THE ONE-DAY CANCELLATION OF CLASSES AT CULVER ELEMENTARY**

**RECOMMENDATION:**

That the Board of Trustees approve the submission of the appropriate attendance waiver application to the Texas Education Agency (TEA) to exclude Friday, February 4, 2022 from attendance calculations for Culver Elementary.

**IMPACT/RATIONALE:**

During the week including February 4, 2022, an arctic blast swept across Texas bringing extended record cold temperatures, ice, snow, and interruptions to electricity and water services. Administration and the Board of Trustees believed it was in the best interest of the District to close schools to potentially mitigate the impact of the storm on staff, students, and the surrounding community.

Districts or campuses can request a waiver for missed days if instructional days were missed due to inclement weather, health, safety-related, or other issues; however, the first two days missed for any reason **must be made up**, using either designated makeup days or additional minutes. The waiver application must be approved by the Board of Trustees prior to submission to TEA.

An attendance waiver will be filed for Culver Elementary School since this was the third day of closure for that campus only. The first day of closure during the school year was due to inclement weather (Hurricane Nicholas) and the second closure was on January 10, 2022 due to the Public Notice to Boil Water. All other campuses will use additional minutes to avoid a make-up day for this absence.

**PROGRAM DESCRIPTION:**

The TEA Student Attendance Accounting Handbook (SAAH) allows the District to file a waiver application to exclude an instructional day from Average Daily Attendance (ADA) calculations if an individual campus or set of campuses is impacted by inclement weather, health, or safety related issues. If granted, this waiver would mitigate the attendance lost for Friday, February 4<sup>th</sup> as well as mitigate the loss of state funding that would have occurred due to the cancellation of classes.

Submitted by:            Mr. Alphonso Bates, Chief Student Services Officer  
                                  Dr. Jon Maxwell, Executive Director of Student Programs  
                                  Brian D. Moore, Director of Research, Assessment, & Accountability

Recommended for approval:



Roosevelt Nivens  
Superintendent

**CONSIDER APPROVAL OF RESOLUTION REGARDING CLOSURE  
OF SCHOOLS DUE TO WINTER STORM LANDON**

**RECOMMENDATION:**

That the Board of Trustees approve a resolution regarding the one-day closure of schools on Friday, February 4, 2022, authorize the Superintendent of Schools to revise the calendar as necessary, and authorize the payment of employees and long-term substitutes.

**IMPACT/RATIONALE:**

During the week including February 4, 2022, Winter Storm Landon swept across Texas bringing extended record cold temperatures, ice, snow, and interruptions to electricity and water services. Governor Greg Abbott approved a major disaster declaration for many Texas counties.

Administration believed it was in the best interest of the District to close schools to potentially mitigate the impact of the storm on staff, students, and the surrounding community. In addition, the Board of Trustees may find that a public purpose exists to pay employees and long-term substitutes for the one (1) day of closure and that such payment is necessary in the conduct of the public schools, in accordance with the Texas Education Code, Section 45.105(c). Further, non-exempt employees who were required to report to work during the closure will be paid at the premium rate of 1.5 times their regular hourly rate for the hours worked in accordance with Board Policy DEA (Local).

Submitted by: Jill Ludwig, CPA, RTSBA, Chief Financial Officer

Recommended for approval:



Roosevelt Nivens  
Superintendent

**RESOLUTION REGARDING CLOSURE OF SCHOOLS DUE TO WINTER STORM LANDON**

WHEREAS, the Lamar Consolidated Independent School District (Lamar CISD or the District) Board of Trustees recognizes that during the week including February 4, 2022 an unprecedented weather event occurred, later named Winter Storm Landon; and,

WHEREAS, a major disaster was declared by Governor Greg Abbott for portions of the State of Texas on February 3, 2022; and

WHEREAS, extraordinary measures had to be taken to ensure the health, safety, and well-being of the staff, students and community surrounding Lamar CISD as well as to ensure the securing of District facilities; and,

WHEREAS, pursuant to cooperative efforts with state and local officials to potentially mitigate the impact of the storm on staff, students, and the surrounding community, the District closed schools and facilities for one (1) day on February 4, 2022; and,

WHEREAS, Lamar CISD will only need to make-up the missed instructional minutes (at Culver Elementary School) if the requested waiver is not approved by the Texas Education Agency (under separate cover) and the weather closure exceeds the additional instructional minutes embedded in the 2021-22 Instructional Calendar; and,

WHEREAS, the Board of Trustees of the Lamar CISD seeks to retain its employees and facilitate their return to duty; and,

WHEREAS, the Board of Trustees of the Lamar CISD finds that compensating employees for one (1) school day missed and not made up through a revised calendar serves an important public purpose in that continued retention of such employees shall enable the school district to efficiently resume educational activities; and,

WHEREAS, the Board of Trustees of the Lamar CISD determines that long-term substitutes, defined as substitutes who have worked or (preceding the closure) were scheduled to work consecutively in the same position for more than 10 days will be compensated at their regular daily rate of pay during the one (1) day of closure; and,

WHEREAS, the Board of Trustees of the Lamar CISD recognizes that some hourly, non-exempt employees worked during the one (1) day of closure (potentially including a weekend), and for their efforts, a public purpose exists in providing such employees additional compensation to the extent and in accordance with Board Policy DEA (Local) or other terms and conditions as may be approved by the Superintendent; and,

IT IS THEREFORE:

RESOLVED that the Board of Trustees of the Lamar CISD hereby authorizes the administration to compensate employees and long-term substitutes for one (1) school day when the District was closed (February 4, 2022), at their regular hourly rate of pay, according to the duty schedule they would have otherwise worked; and

FURTHER RESOLVED that the Board of Trustees of the Lamar CISD hereby authorizes the Superintendent, in his discretion and in accordance with Board Policy DEA (Local) or other terms and conditions as he deems necessary and appropriate, to provide additional compensation to hourly, non-exempt employees who worked at the District during the one (1) day closure due to Winter Storm Landon.

Approved this 22<sup>nd</sup> day of March, 2022

By:

Attest:

\_\_\_\_\_  
Joy Williams, President

\_\_\_\_\_  
Joe Hubenak, Secretary

**CONSIDER APPROVAL OF RFP #08-2022F&P FOR CONSTRUCTION  
MANAGER AT RISK FOR ELEMENTARY #33**

**RECOMMENDATION:**

That the Board of Trustees approve the Request for Proposal for Construction Manager at Risk for Elementary #33 to Joeris General Contractors in the amount of \$30,000 for preconstruction services, a construction management at risk fee of 2% and a general conditions fee of 3.26%.

**IMPACT RATIONALE:**

On October 19, 2021, the Board of Trustees approved the Construction Management at Risk procurement method for Elementary #33. Lamar CISD administration and VLK Architects evaluated the proposals and ranked them based on the selection criteria published in the Request for Proposals. The final recommendation from the selection committee is Joeris General Contractors.

**PROGRAM DESCRIPTION**

Upon approval, Joeris General Contractors will begin the preconstruction phase in the design process for Elementary #33.

Submitted by: Kevin McKeever, Interim Chief Operations Officer

Recommended for approval:



Dr. Roosevelt Nivens  
Superintendent



March 4, 2022

Mr. Kevin McKeever  
Facilities & Planning Executive Director  
Lamar CISD  
3911 Avenue I  
Rosenberg, Texas 77471

Re: Elementary School No. 33 Building and Site Improvements  
Lamar CISD  
Proposal No. RFP No. RFP#08-2022F&P  
VLK Project No. 21-119.00

Dear Dr. Mr. McKeever,

On Thursday, January 27, 2022, Construction Manager at Risk Proposals were received at the Lamar CISD Elementary School No. 33 Building and Site Improvements. Eight (8) offerors submitted proposals as requested. A tabulation of the proposal results is attached.

A Selection Committee made up of District administrators, architects and consultants evaluated the proposals on February 25, 2022, and ranked them based on the selection criteria published in the Instructions to Offerors section of the Contract Documents.

VLK Architects recommends to the Lamar CISD Board of Trustees, the acceptance of the Selection Committee's recommendation to select Joeris General Contractors as the Construction Manager at Risk for the Elementary School No. 33 Building and Site Improvements project in the amount of \$30,000.00, which represents the Pre-construction Services Fee; 2% for the CM-at-Risk Fee; and 3.26% for the Proposed General Conditions Fee. All parties teamed with Lamar CISD staff to confirm proposals contained fair and accurate pricing, ensuring the maximum value to the District was achieved.

Joeris General Contractors is a San Antonio, Texas based contractor that has successfully executed numerous construction projects for a host of school districts across the state of Texas. Additionally, after discussions with their references, we feel they are well qualified to execute the requirements of the CMAR contract.

We would like to express our sincere thanks to you and your staff, the Board of Trustees, Dr. Nivens and the Lamar CISD for allowing us this exciting opportunity to be part of this important project.

We look forward to a successful partnership with the District and Joeris General Contractors, in the construction of the Elementary School No. 33 Building and Site Improvements.

Sincerely,

A handwritten signature in blue ink, appearing to read "Todd J. Lien".

Todd J. Lien, AIA  
Principal  
Enclosure

## PROPOSAL TABULATION SHEET

Proposal Date/Time: Tuesday, December 3, 2019 at 2:00P.M.

CONSTRUCTION MANAGER AT RISK  
FINAL RFP EVALUATION

RFP# 08-2022F&P - Elementary 33 Building and Site Improvements  
Lamar Consolidated Independent School District  
Lamar CISD Purchasing Office, 4901 Avenue I, Rosenberg, TX 77471  
Thursday, January 27, 2022 @ 2:00 PM



Project Budget \$ 26,000,000.00

PROJECT	Anslow Bryant Construction	Bartlett Cocke Industrial Inc	Drymalla Construction Company	Durotech Inc.	FlintCo Construction	Joeris General Contractors	Sterling Construction Company Inc
Addenda Acknowledged (2)	Y	Y	Y	Y	Y	Y	Y
Proposed Pre-Construction Services Fee (\$)	\$20,000.00	\$32,500.00	\$50,000.00	\$25,000.00	\$34,000.00	\$30,000.00	\$50,000.00
Proposed CM-at-Risk Fee (%)	2.00%	1.80%	2.58%	1.43%	2.80%	2.00%	1.93%
Proposed CM-at-Risk Fee Based on Budget (\$)	\$520,000.00	\$468,000.00	\$670,800.00	\$371,800.00	\$728,000.00	\$520,000.00	\$500,500.00
Proposed General Conditions Fee (%)	7.24%	6.10%	3.68%	4.79%	5.73%	3.26%	3.47%
Proposed General Conditions Fee Based on Budget (\$)	\$1,882,400.00	\$1,586,000.00	\$956,800.00	\$1,245,400.00	\$1,488,500.00	\$847,600.00	\$902,200.00
Totals	\$2,422,400.00	\$2,086,500.00	\$1,677,600.00	\$1,642,200.00	\$2,250,500.00	\$1,397,600.00	\$1,452,700.00
Pricing Evaluation (15%)	8.65	10.05	12.50	12.77	9.32	15.00	14.43
Technical Evaluation (85%)	72.11	80.61	74.10	75.22	68.17	81.28	70.72
Total Evaluation Points	80.77	90.66	86.59	87.99	77.48	96.28	85.15
Ranking	7	2	5	3	8	1	6



**CONSIDER APPROVAL OF AMENDMENT NO. 2 TO RFP 12-2021RF  
HVAC FULL COVERAGE MAINTENANCE AND SERVICE AGREEMENT**

**RECOMMENDATION:**

That the Board of Trustees approve Amendment 2 in the amount of \$29,010 per year to the RFP 12-2021RF, Full Coverage Maintenance and Service Agreement with Texas AirSystems and authorize the Board President to execute the agreement.

**IMPACT/RATIONALE:**

The current contract with Texas AirSystems does not include preventative maintenance for Morgan Elementary and the addition of 27 Aeon Roof-Top Units at 12 existing sites. Amendment 2 will add the equipment at Morgan Elementary and 12 existing locations to the Full Coverage Maintenance and Service Agreement.

**PROGRAM DESCRIPTION:**

Upon approval, the Board President will execute the agreement document to Texas AirSystems to include preventative maintenance for Morgan Elementary and the Aeon Roof-Top Units installed at the 12 existing locations on the RFP 12-2021RF, HVAC Full Coverage Maintenance and Service Agreement.

Submitted By: Kevin McKeever, Interim Chief Operations Officer  
Aaron F. Morgan, Region IV Education Service Center  
Paul Gutowsky, RTSBA, ATEM, Energy Coordinator

Recommended for approval:



Dr. Roosevelt Nivens  
Superintendent

**Amendment II to RFP 12-2021RF**

**HVAC Full Coverage Maintenance & Service Agreement**

**March 22, 2022**

This Agreement is made between Lamar Consolidated Independent School District, 3911 Avenue I, Rosenberg, Texas 77471; and Texas AirSystems, 12650 Directors Dr., Suite 600, Stafford, Texas 77477.

In this Agreement, the party who is contracting to receive services shall be referred to as "LCISD" and the party who will be providing the services shall be referred to as "TAS".

Therefore the parties agree to the following:

- LCISD will pay TAS in the amount of Twenty-Nine Thousand-Ten Dollars (\$29,010.00) per year to perform preventive maintenance at the following locations:
  - Morgan Elementary \$19,300.00
  - Addition of 27 Aeon Roof-Top Units to 12 existing Campuses; \$9,710.00  
Foster HS, Fulshear HS, George JH, George Ranch HS,  
Lamar CHS, Lamar JH, Lamar CHS Sub-Varsity, Navarro MS,  
Terry HS, Traylor Stadium Visitor Locker, Wessendorff MS,  
Wertheimer MS
- Performance of Scope of Services will correspond with RFP 12-2021, HVAC Full Coverage Maintenance & Service Agreement Documents.
- Length of the Agreement: January 1, 2022 to June 30, 2024.

Both Parties agree that the complete agreement between us about these services will consist of this RFP 12-2021, HVAC Full Coverage Maintenance & Service Agreement.

Agreed to:  
Lamar Consolidated Independent School District

Agreed to:  
Texas AirSystems

By: \_\_\_\_\_  
*Authorized Signature*

By: \_\_\_\_\_  
*Authorized Signature*

\_\_\_\_\_  
*Authorized Name (print)*

\_\_\_\_\_  
*Authorized Name (print)*

Customer Address:  
Lamar Consolidated Independent School District  
3911 Avenue  
Rosenberg, Texas 77471  
(832) 223- 0000

Contractor Address:  
Texas AirSystems  
9021 S. Sam Houston Pkwy W #100  
Missouri City, Texas 77489  
(832) 342-7000

**CONSIDER APPROVAL OF CSP #22-2022F&P FOR THE LAMAR CONSOLIDATED HIGH SCHOOL TENNIS COURT AND PARKING PROJECT**

**RECOMMENDATION:**

That the Board of Trustees approve Sterling Structures, Inc. for the construction of the Lamar Consolidated High School tennis court and parking project in the amount of \$2,232,500 and authorize the Board President to sign the agreement.

**IMPACT/RATIONALE:**

Competitive Sealed Proposal #22-2022F&P was solicited for the Lamar Consolidated High School tennis court and parking project. Three (3) proposals were received on February 17, 2022. Having reviewed the weighted contractor evaluation criteria that was included in the proposal documents, PBK Architects and the Facilities & Planning Department recommend the contract for construction be awarded to the highest ranked firm, Sterling Structures, Inc. Funding for this project is in the 2020 Bond Referendum.

**PROGRAM DESCRIPTION:**

Upon approval, contracts will be prepared for execution and Sterling Structures, Inc. will begin construction on the Lamar Consolidated High School tennis court and parking project.

Submitted By: Kevin McKeever, Interim Chief Operations Officer

Recommended for approval:



Dr. Roosevelt Nivens  
Superintendent

11 Greenway Plaza, 22<sup>nd</sup> Floor  
Houston, Texas 77046  
Toll-free: 1-800-938-7272  
Fax: 713-961-4571  
PBKSports.com

March 02, 2022



Mr. Kevin McKeever  
Executive Director of Facilities and Planning  
Lamar Consolidated Independent School District  
Rosenberg, Texas 77471

**VIA: E-MAIL**

RE: Lamar Consolidated High School Tennis Facility  
Lamar Consolidated Independent School District  
LCISD CSP Number: 22-2022F&P  
PBK Project Number: P2132100SP

Dear Mr. McKeever,

On Thursday, February 17, 2022, competitive sealed proposals were received in the District's Service Center for the Lamar project. Three (03) offerors submitted proposals as requested. A tabulation of the proposal results is attached.

In full compliance with the requirements of the Texas Government Code Section 2269.253, the Selection Committee comprised of the Lamar CISD Facilities and representatives from PBK/PBK Sports evaluated the proposals against the published, adopted selection criteria. Based on a thorough review and analysis of the submitted proposals, Sterling Structures, Inc. received the highest ranking from the group and was deemed the best value for the District.

PBK, therefore, recommends to the Lamar Consolidated Independent School District's Board of Trustees the acceptance of the Selection Committee's recommendation to select Sterling Structures, Inc. as the contractor for the Lamar Consolidated High School Tennis Facility and Parking Lot Improvements Project in the amount of \$2,232,500.00, which represents the Base Proposal A, Alternate No. 1, Alternate No. 3, and Alternate No. 04, and Post Proposal Negotiated Cost Savings.

Base Proposal A	\$2,219,000.00
Alternate No. 01 Trim and Fertilize Trees in Area A	\$8,200.00
Alternate No. 03 Provide Sidewalk North of Mustang Avenue in Area A	\$13,400.00
Alternate No. 04 Remove Existing JHS Tennis Courts in Area D	\$41,900.00
Post Proposal Negotiated Cost Savings	<u><u>-\$50,000.00</u></u>
<b>Total Base Bid A with Alternates</b>	<b>\$2,232,500.00</b>

Sterling Structures, Inc. is a Houston, Texas-based contractor that has successfully executed numerous construction projects for a host of school districts in the Texas Gulf Coast area, including Lamar Consolidated ISD. Additionally, after discussions with their references, we feel they are well qualified to execute the contract requirements.

Mr. Kevin McKeever  
March 02, 2022  
Page 2 of 2

We want to express our sincere appreciation to you, Dr. Nivens, the District's administration staff, and the Board of Trustees for the opportunity to be associated with this critical project. We look forward to a successful partnership with the District and Sterling Structures, Inc. in constructing this project for the Lamar Consolidated Independent School District.

Sincerely,



Trace C. Cryer, PE  
Principal // Director of Sports and Civil Engineering  
Texas Registered Engineering Firm F-3709

TCC/hrg

Attachments

xc: Mr. Scot Hartfiel, Lamar CISD  
Mr. Lorin Pargoud, PBK  
Mr. Eric Smith, PBK

**EVALUATION SUMMARY**



**Project Name: Lamar Consolidated HS New Tennis Courts**

**Lamar Consolidated Independent School District CSP #22-2022F&P**

Thursday, February 17, 2022 @ 2:00 PM Base Proposal; 3:00 PM Alternate Proposals

Lamar CISD Purchasing Office, 4901 Avenue I, Rosenberg, TX 77471

Offeror	Total Score (Out of 100 Points)	Rank	TOTAL BASE PROPOSAL A + ACCEPTED ALTERNATE 1, 3 & 4	TOTAL BASE PROPOSAL B + ACCEPTED ALTERNATE 5
<b>Bass Construction</b>	<b>78.94</b>	<b>3.00</b>	<b>\$2,193,000.00</b>	<b>\$3,275,000.00</b>
<b>Millennium</b>	<b>79.03</b>	<b>2.00</b>	<b>\$3,253,000.00</b>	<b>\$4,492,000.00</b>
<b>Sterling</b>	<b>88.86</b>	<b>1.00</b>	<b>\$2,282,500.00</b>	<b>\$3,036,000.00</b>
				54

## CONSIDER APPROVAL OF DESIGN DEVELOPMENT FOR MIDDLE SCHOOL #6

### RECOMMENDATION:

That the Board of Trustees approve the design development for the Middle School #6 as presented.

### IMPACT/RATIONALE:

PBK Architects is the architect of record for the design of the Middle School #6. The design development booklets will be provided under separate cover.

### PROGRAM DESCRIPTION:

On November 3, 2020 Lamar CISD passed a bond issue that included the Middle School #6. Upon approval of the design development, the construction documents phase will begin.

Submitted By: Kevin McKeever, Interim Chief Operations Officer

Recommended for approval:



Dr. Roosevelt Nivens  
Superintendent

**CONSIDER APPROVAL OF DESIGN DEVELOPMENT FOR  
ELEMENTARY SCHOOL #34**

**RECOMMENDATION:**

That the Board of Trustees approve the design development for the Elementary School #34 as presented.

**IMPACT/RATIONALE:**

PBK Architects is the architect of record for the design of the Elementary School #34. The design development booklets will be provided under separate cover.

**PROGRAM DESCRIPTION:**

On November 3, 2020 Lamar CISD passed a bond issue that included the Elementary School #34. Upon approval of the design development, the construction documents phase will begin.

Submitted By: Kevin McKeever, Interim Chief Operations Officer

Recommended for approval:



Dr. Roosevelt Nivens  
Superintendent



**CONSIDER APPROVAL OF GUARANTEED MAXIMUM PRICE AMENDMENT NO. 02  
TO THE CONTRACT WITH DRYMALLA CONSTRUCTION COMPANY**

**RECOMMENDATION:**

That the Board of Trustees approve Amendment No. 02 to the contract with Drymalla Construction Company to establish the Guaranteed Maximum Price (GMP) #2 for the Terry High School and George Junior High School additions and renovations in the amount of \$7,782,307 and allow the Board President to execute the agreement.

**IMPACT/RATIONALE:**

VLK Architects, Inc. will be presenting the guaranteed maximum price amendment to the contract with Drymalla Construction Company. Drymalla Construction Company is the Construction Manager at Risk for the Terry High School and George Junior High School additions and renovations. This amendment will establish the second GMP.

**PROGRAMM DESCRIPTION:**

The 2020 Bond Referendum includes the Terry High School and George Junior High School additions and renovations. At the regular Board meeting on October 19, 2021, the Board approved Drymalla Construction Company as the Construction Manager at Risk for this project. Upon approval of the GMP #2, Drymalla Construction Company will begin the renovations at Terry High School and George Junior High School.

Submitted By: Kevin McKeever, Interim Chief Operations Officer  
Jim Rice, President, Rice & Gardner Consultants, Inc.

Recommended for approval:



Dr. Roosevelt Nivens  
Superintendent

# DRYMALLA

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Construction Company

March 22, 2022

Lamar Consolidated Independent School District  
3911 Avenue I  
Rosenberg, Texas 77471

Attn: Dr. Roosevelt Nivens  
Superintendent

Re: Guaranteed Maximum Price for Terry High School and George Junior High School Renovations, GMP #2.

Drymalla Construction Company, LLC is pleased to present a Guaranteed Maximum Price in the amount of Seven Million, Seven Hundred Eighty-Two Thousand, Three Hundred Seven Dollars (\$7,782,307) for the Terry High School and George Junior High School Renovations.

This proposal is based on plans and specifications provided by VLK Architects dated January 26, 2022.

Drymalla Construction takes pride in presenting this proposal for this exciting new project. We very much appreciate the opportunity to join Lamar Consolidated ISD's team.

Sincerely,



Russell R. Klaus  
CEO  
Drymalla Construction Company, LLC

## **CONSIDER APPROVAL OF INSTRUCTIONAL MATERIAL RECOMMENDATIONS**

### **RECOMMENDATION:**

That the Board of Trustees approve the instructional materials recommended by the Lamar CISD School Health Advisory Council for use in secondary health classrooms in Lamar Consolidated Independent School District.

### **IMPACT/RATIONALE:**

The 2021 – 2022 Lamar CISD School Health Advisory Council (SHAC) textbook committee consisted of parents and community members who met in October, November and January to review the list of instructional materials for Health that were adopted by the Texas State Board of Education. The Director of Athletics, who supervises the Health and Physical Education Departments, facilitated the meetings. District teachers from elementary and secondary campuses also attended the meetings and provided input for the committee to consider.

Samples of all instructional materials up for adoption considered by Lamar CISD were available online to all members and participants of the SHAC. The list of approved materials being considered was also made available on the Lamar CISD SHAC website.

Attached is a list of instructional materials recommended by the Lamar CISD SHAC.

### **PROGRAM DESCRIPTION:**

Proclamation 2022 was issued by the State Board of Education in April 2020 and amended in April 2021. The adoption of materials under Proclamation 2022 occurred in November 2021 and are scheduled to be available for us beginning in the 2022 – 2023 school year.

Resource Persons: Dr. Terri Mossige, Chief Academic Officer  
Alphonso Bates, Chief Student Services Officer  
Katie Marchena, Executive Director of Teaching and Learning  
Nikki Nelson, Director of Athletics

Recommended for approval:



Dr. Roosevelt Nivens  
Superintendent

# Proclamation 2022 List of Instructional Materials Adopted by State Board of Education

This report summarizes the official findings of the state review panels for materials adopted by the State Board of Education at its November 2021 meeting.

## Subject: Health Education

Publisher	Title	Subject Area and Grade Level/Course	ISBN	TEKS Student %	TEKS Teacher %
Goodheart-Wilcox Publisher	<i>Texas Health Skills for Middle School - Online Learning Suite</i>	Health Education, Grade 6	9781683115281	100%	100%
Goodheart-Wilcox Publisher	<i>Texas Health Skills for Middle School - Online Learning Suite</i>	Health Education, Grades 7–8	9781683115281	100%	100%
Goodheart-Wilcox Publisher	<i>Texas Health Skills for High School - Online Learning Suite HEALTH I</i>	Health I	9781683115328	100%	100% 60
Goodheart-Wilcox Publisher	<i>Texas Health Skills for High School - Online Learning Suite HEALTH II</i>	Health II	9781683115328	100%	100%

## Subject: Physical Education

Publisher	Title	Subject Area and Grade Level/Course	ISBN	TEKS Student %	TEKS Teacher %
Goodheart-Wilcox Publisher	<i>Texas Fitness and Wellness Skills - Digital Curriculum Center</i>	Lifetime Fitness and Wellness Pursuits	9781683115342	100%	100%

## **INFORMATION ITEM: MOY MAP PERFORMANCE DATE REVIEW**

Per Texas Education Code §11.252, the Board of Trustees is responsible for ensuring the District Improvement Plan (DIP) is developed, reviewed and revised annually for the purpose of improving student performance.

In October of 2021, the Board approved District performance goals as outlined in the DIP to help ensure the district is using appropriate measures to generate success. It is available on the district website and may receive minor amendments from administration throughout the school year to stay in sync with continually evolving District, campus and student needs.

Since the beginning of the school year, the district has been laser focused on monitoring the implementation of the DIP as well as the CIP's. Data sets are the best means of demonstrating the success of any plan, thus data will be provided containing the following:

- Key markers that document growth of our students from beginning of the year to the middle of year (MOY) assessment
- STAAR 2022 performance predictions based on MOY performance and current growth rates
- Benchmark data from March 2022.

District and campus staff will respond in the following ways to respond to the data:

- Continue to focus on high quality Tier I instruction for remainder of school year to teach concepts not yet covered
- Determine curriculum adjustments at campus and district level for reteaching opportunities
- Whole class (spiraling concepts for reteaching)
- Small group reteaching opportunities
- Intervention time during the school day
- Tutorials before school, after school and possible Saturday opportunities

Resource Person: Dr. Terri Mossige, Chief Learning Officer

## **INFORMATION ITEM: LIBRARY BOOK SELECTION PROCEDURE**

Currently, the selection of library books in LCISD complies with the guidelines established in our policy EF (Local). While these guidelines provide a high-level understanding of the types of materials we should have in our libraries, the desire is to create more granular procedures that align with our policy while also giving more specific guidance regarding our book selection process. To do this, LCISD formed a committee that represented a variety of stakeholders regarding the availability of library books in LCISD.

The committee convened 4 times over the course of January and February and developed a LCISD Library Book Selection Procedure that was agreed upon unanimously by all committee members. The procedure document outlines elements for librarians to review when considering a text for selection in the library and next steps for considering a text that does not follow the most common selection qualifications.

The LCISD Library Books Selection Procedure document will be presented to the Board of Trustees in March of 2022.

Resource Persons: Dr. Terri Mossige, Chief Learning Officer  
Katie Marchena Roldan, Executive Director of Teaching & Learning  
Dr. Chad Jones, Director of Digital Learning

## **INFORMATION ITEM: ADVANCEMENT VIA INDIVIDUAL DETERMINATION (AVID) IMPLEMENTATION PLAN**

AVID's mission is to prepare all students for college and career readiness and success in a global society. Implementation of AVID resources, strategies, and supports will continue increased enrollment in Lamar CISD courses of rigor (including Advanced Placement, Dual Credit, and CTE practicum and certification courses). AVID supports higher graduation rates, increased scholarship awards, and systemic supports for student success in rigorous coursework, as well as increased college and career readiness indicators. Also, AVID districts see increased college applications and acceptance as well as higher successful college completion rates than non-AVID peers. AVID provides professional learning and supports for administration and teachers. Teacher retention, on average, is 10% higher than non-AVID districts.

Resource Person: Lindsey Troutman, Director of College and Career Readiness

## **INFORMATION ITEM: DISCUSSION ON BOARD SELF-ASSESSMENT**

The TASB eXceptional Governance (XG) Board Development training series helps boards build skills that support improved student success – a practical, hands-on way to focus your board on practices that research has correlated with enhanced student achievement. This series covers everything from beliefs to goal setting and monitoring and helps the board and administration work together to improve student achievement.

The XG Self-Assessment helps:

- Capture strengths
- Identify growth areas
- Evaluate divergent perspectives
- Spark crucial conversations

Resource Person: Dr. Roosevelt Nivens, Superintendent



**DISCUSSION OF RFP #28-2022FP FOR  
REAL ESTATE AGENT/BROKER SERVICES**

**RECOMMENDATION:**

That the Board of Trustees approve the Request for Proposal for Real Estate Agent/Broker Services to \_\_\_\_\_.

**IMPACT RATIONALE:**

On March 22, 2022 proposals were opened \_\_\_\_\_ ( ) were received. Lamar CISD administration evaluated the proposals and ranked them based on the selection criteria published in the Request for Proposals. The final recommendation from the selection committee is \_\_\_\_\_.

**PROGRAM DESCRIPTION**

Upon approval \_\_\_\_\_ will begin Real Estate Agent/Broker Services.

Submitted by: Kevin McKeever, Interim Chief Operations Officer

Recommended for approval:



Dr. Roosevelt Nivens  
Superintendent

## DISCUSSION OF RATIFICATION OF FINANCIAL AND INVESTMENT REPORTS – MARCH 2022

### RECOMMENDATION:

That the Board of Trustees ratify the Financial and Investment Reports as presented for the month ending March 31, 2022.

### PROGRAM DESCRIPTION:

Financial reporting is intended to provide information useful for many purposes. The reporting function helps fulfill government's duty to be publicly accountable, as well as to help satisfy the needs of users who rely on the reports as an important source of information for decision making.

Financial reports and statements are the end products of the accounting process. You will find attached the following reports:

- Ratification of Disbursements, all funds
  - List of disbursements for the month by type of expenditure
- Financial Reports
  - Year-to-Date Cash Receipts and Expenditures, General Fund only
  - Investment Report

Submitted by: Jill Ludwig, CPA, RTSBA, Chief Financial Officer  
Michele Reynolds, CPA, Director of Finance

Recommended for approval:



Dr. Roosevelt Nivens  
Superintendent

## DISCUSSION OF BUDGET AMENDMENT REQUESTS – APRIL 2022

### RECOMMENDATION:

That the Board of Trustees consider approval of budget amendment requests submitted between the date of board agenda preparation for the March 2022 meeting and the date of board agenda preparation for the April 2022 meeting.

### IMPACT/RATIONALE:

The proposed budget amendments require school board approval because budgeted funds are being reallocated between functional categories and/or new budgets are being established.

### PROGRAM DESCRIPTION:

Budget amendments are mandated by the state for budgeted funds reallocated from one functional level, and state and/or federal program to another. These budget changes are usually the result of unexpected levels of expenditures in certain categories and amendments are for legal compliance. Other budget amendments are determined by the School Board.

Since the operating budget for Lamar CISD is adopted at the functional level, budget revisions are required for reallocations between functional levels or when new budgets are being established. All necessary budget amendments must be formally adopted by the School Board and recorded in the Board minutes. (TEA Financial Accountability System Resource Guide, Financial Accounting & Reporting, Update 17.0)

Submitted by: Jill Ludwig, CPA, RTSBA, Chief Financial Officer  
Yvonne Dawson, RTSBA, Director of Budget and Treasury

Recommended for approval:



Dr. Roosevelt Nivens  
Superintendent

**DISCUSSION OF RESOLUTION PROCLAIMING  
PUBLIC SCHOOL PARAPROFESSIONALS' DAY**

**RECOMMENDATION:**

That the Board of Trustees approve the attached resolution designating May 11, 2022 as Public School Paraprofessionals' Day in the Lamar Consolidated Independent School District.

**RATIONALE:**

Public school paraprofessionals are valuable members of educational teams in classrooms, gymnasiums, libraries, with special education students and more serving our educational community by providing support for students and staff.

Lamar CISD will use this day as a time to recognize, honor and thank our paraprofessionals for their dedication and the quality of their work.

Submitted by: Sonya Cole-Hamilton, Chief Communications Officer

Recommended for approval:



Dr. Roosevelt Nivens  
Superintendent

## Resolution

WHEREAS, **public school paraprofessionals** are valuable members of educational teams in classrooms, gymnasiums, libraries, with special education students and more; and

WHEREAS, **public school paraprofessionals** contribute in many ways beyond their most recognizable functions; and

WHEREAS, the assistance of **public school paraprofessionals** is particularly important in the daily activities and operations of a school district; and

WHEREAS, **public school paraprofessionals** serve our educational community by providing support for students and staff; and

WHEREAS, **public school paraprofessionals** assist school and district personnel as trusted communicators with parents and community members; and

WHEREAS, the connection of **public school paraprofessionals** to the community aids in communication and positive public relations within the community,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Lamar Consolidated Independent School District declares **May 11, 2022**, as **Public School Paraprofessionals' Day** and encourages all members of our staff and community to express appreciation to our public school paraprofessionals.

Adopted this 19<sup>th</sup> day of April 2022.

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Joy Williams, President

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Joe Hubenak, Secretary

**DISCUSSION OF RESOLUTION PROCLAIMING  
SCHOOL NURSES' WEEK**

**RECOMMENDATION:**

That the Board of Trustees approve the attached resolution designating May 6-12, 2022 as School Nurses' Week in the Lamar Consolidated Independent School District.

**IMPACT/RATIONALE:**

School nurses play a critical role in the educational process through involvement in the prevention of illness and the early detection and correction of health problems.

Lamar CISD will use this week as a time to recognize, honor and thank our school nurses for their dedication and the quality of their work.

Submitted by: Sonya Cole-Hamilton, Chief Communications Officer

Recommended for approval:



Dr. Roosevelt Nivens  
Superintendent

## Resolution

WHEREAS, **school nurses** play a critical role in the educational process through involvement in the prevention of illness and the early detection and correction of health problems; and

WHEREAS, **school nurses** must be specially prepared and qualified to practice preventive health measures, assess health conditions, and handle referrals; and

WHEREAS, **school nurses** serve the multiple roles of health educator and health counselor to children and families, resource person to classroom teachers and administrators, child advocate in times of crisis and liaison among home, school and community;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Lamar Consolidated Independent School District declares the week of **May 6-12, 2022** as **School Nurses' Week**, and encourages all members of our staff and community to express appreciation to our school nurses.

Adopted this 19<sup>th</sup> day of April 2022.

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Joy Williams, President

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Joe Hubenak, Secretary

**DISCUSSION OF RESOLUTION PROCLAIMING  
TEACHER APPRECIATION WEEK**

**RECOMMENDATION:**

That the Board of Trustees approve the attached resolution designating May 2-6, 2022 as Teacher Appreciation Week in the Lamar Consolidated Independent School District.

**IMPACT/RATIONALE:**

Our teachers spend time inside and outside their classrooms preparing lessons, evaluating progress, counseling and coaching students, and performing community service. In Lamar CISD, our teachers are providing quality educational services to our children.

Lamar CISD will use this week as a time to recognize, honor and thank our teachers for their dedication and the quality of their work.

Submitted by: Sonya Cole-Hamilton, Chief Communications Officer

Recommended for approval:



Dr. Roosevelt Nivens  
Superintendent



# Resolution

WHEREAS, today's teachers mold our future citizens through their guidance and education; and

WHEREAS, today's teachers encounter students of widely differing backgrounds and abilities; and

WHEREAS, our society expects public education to provide quality education services to all children, no matter what their background or ability; and

WHEREAS, our country's future depends on the education our youth receive today; and

WHEREAS, teachers spend countless hours outside their classrooms preparing lessons, evaluating progress, counseling and coaching students, and performing community service; and

WHEREAS, our community recognizes that its teachers are providing quality educational services to our children;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Lamar Consolidated Independent School District declares the week of **May 2-6, 2022** as **Teacher Appreciation Week** and calls on the community to join with us in personally expressing appreciation to our teachers for a job well done.

Adopted this 19<sup>th</sup> day of April 2022.

---

Joy Williams, President

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Joe Hubenak, Secretary

## DISCUSSION OF DESIGN DEVELOPMENT FOR ELEMENTARY SCHOOL #33

### RECOMMENDATION:

That the Board of Trustees approve the design development for the Elementary School #33 as presented.

### IMPACT/RATIONALE:

VLK Architects is the architect of record for the design of the Elementary School #33. The design development booklets will be provided under separate cover.

### PROGRAM DESCRIPTION:

On November 3, 2020, Lamar CISD passed a Bond Issue that included the Elementary School #33. Upon approval of the design development, the construction documents phase will begin.

Submitted By: Kevin McKeever, Interim Chief Operations Officer

Recommended for approval:



Dr. Roosevelt Nivens  
Superintendent

## DISCUSSION OF NEW BUS PURCHASE

### RECOMMENDATION:

That the Board of Trustees approve \_\_\_\_\_ for the purchase of \_\_\_ new buses in the amount of \$ \_\_\_\_\_.

### IMPACT/RATIONALE:

On November 3, 2020, a Bond Referendum was approved that included the purchase of new buses. \_\_\_\_\_ has provided \_\_\_\_\_ pricing for the \_\_\_ new buses. Lamar CISD is a member of the \_\_\_\_\_ Cooperative and can take advantage of this procurement process.

### PROGRAM DESCRIPTION:

Upon approval \_\_\_\_\_ will begin the procurement process to order the new buses.

Submitted By: Kevin McKeever, Interim Chief Operations Officer  
Mike Jones, Director of Transportation

Recommended for approval:



Dr. Roosevelt Nivens  
Superintendent

**DISCUSSION OF ENGAGEMENT OF INDEPENDENT AUDITORS  
FOR THE 2021-2022 SCHOOL YEAR**

**RECOMMENDATION:**

That the Board of Trustees consider approval of the engagement of the certified public accounting firm of Whitley Penn, LLP as the District's independent auditors for the 2021-2022 school year.

**RATIONALE:**

As the result of a competitive proposal process for independent auditing services conducted during the 2009-2010 fiscal year, Whitley Penn LLP was recommended by the Financial Audit Committee. The selection was based on qualifications, fees, and other weighted criteria including estimated costs in future years. Due to the expertise and professional services delivered by the firm, administration requested a one-year renewal engagement letter at an estimated fee of \$70,700 that includes auditing up to three (3) major federal programs. Additional major federal programs requiring audit will result in a charge of \$5,000 each. Any additional services are billed as incurred.

Fees for the past three years are as follows:

<u>YEAR</u>	<u>ACTUAL</u>
2020-21	\$70,600
2019-20	\$70,600
2018-19	\$69,200

With the recent implementation of new governmental auditing standards, new SAS's and GASB pronouncements, the auditor's services are extensive. Upon review of a recent comparison of audit fees paid by surrounding districts, the fee offered is very competitive for the services rendered.

The firm is well-respected in the industry and held in high regard by both peers and the Texas Education Agency (TEA). We have been very pleased with the level of service provided by the auditors in the past, and fully expect comparable service in the future.

**PROGRAM DESCRIPTION:**

If approved, Whitley Penn, LLP would serve as the District's independent auditors for the 2021-2022 school year and would conduct the annual audit as required by the TEA. A copy of the engagement letter is attached.

Submitted by: Jill Ludwig, CPA, RTSBA, Chief Financial Officer  
Michele Reynolds, CPA, Director of Finance

Recommended for approval:



Dr. Roosevelt Nivens  
Superintendent

February 22, 2022

To the Board of Trustees and Management  
Lamar Consolidated Independent School District  
3911 Ave I  
Rosenberg, TX 77471

You have requested that we audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Lamar Consolidated Independent School District (the "District"), as of August 31, 2022 and for the year then ended, and the related notes to the financial statements, which collectively comprise the District's basic financial statements.

In addition, we will audit the District's compliance over major federal award programs for the year ended August 31, 2022. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter. Our audits will be conducted with the objectives of our expressing an opinion on each opinion unit and an opinion on compliance regarding the entity's major federal award programs. The objectives of our audit of the financial statements are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America (GAAS) and in accordance with *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements. .

The objectives of our compliance audit are to obtain sufficient appropriate audit evidence to form an opinion and report at the level specified in the governmental audit requirement about whether the entity complied in all material respects with the applicable compliance requirements and identify audit and reporting requirements specified in the governmental audit requirement that are supplementary to GAAS and Government Auditing Standards , if any, and perform procedures to address those requirements.

Accounting principles generally accepted in the United States of America require that certain information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by *Governmental Accounting Standards Board*, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the required supplementary information (RSI) in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist primarily of inquiries of management regarding their methods of measurement and presentation, and comparing the information for consistency with management's responses to our inquiries. We will not express an opinion or provide any form of assurance on the RSI. The following RSI is required by accounting principles generally accepted in the United States of America. This RSI will be subjected to certain limited procedures but will not be audited:

- 1) Management's Discussion and Analysis,
- 2) General Fund Budgetary Comparison Schedule,
- 3) Pension Information, and
- 4) Other Post-employment Benefits Information.

Supplementary information other than RSI will accompany the District's basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling the supplementary information to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and additional procedures in accordance with auditing standards generally accepted in the United States of America. We intend to provide an opinion on the following supplementary information in relation to the financial statements as a whole:

- 1) Combining and Individual Non-major Fund Financial Statements and Schedules,
- 2) Required Texas Education Agency Schedules, and
- 3) Schedule of Expenditures of Federal Awards.

Also, the document we submit to you will include the following other additional information that will not be subjected to the auditing procedures applied in our audit of the financial statements:

- 1) Introductory Section and
- 2) Statistical Section.

#### **Data Collection Form**

Prior to the completion of our engagement, we will complete the sections of the Data Collection Form that are our responsibility. The form will summarize our audit findings, amounts and conclusions. It is management's responsibility to submit a reporting package including financial statements, schedule of expenditure of federal awards, summary schedule of prior audit findings and corrective action plan along with the Data Collection Form to the federal audit clearinghouse. The financial reporting package must be text searchable, unencrypted, and unlocked. Otherwise, the reporting package will not be accepted by the federal audit clearinghouse. We will assist you in the electronic submission and certification. You may request from us copies of our report for you to include with the reporting package submitted to pass-through entities.

The Data Collection Form is required to be submitted within the earlier of 30 days after receipt of our auditors' reports or nine months after the end of the audit period, unless specifically waived by a federal cognizant or oversight agency for audits. Data Collection Forms submitted untimely are one of the factors in assessing programs at a higher risk.

#### **Audit of the Financial Statements**

We will conduct our audit in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS), the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America; the audit requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). As part of an audit of financial statements in accordance with GAAS and *in accordance with Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements, including the

disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

- Conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements or noncompliance may not be detected exists, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards* of the Comptroller General of the United States of America. Please note that the determination of abuse is subjective and *Government Auditing Standards* does not require auditors to detect abuse.

Our responsibility as auditors is limited to the period covered by our audit and does not extend to any other periods.

We will issue a written report upon completion of our audit of the District's basic financial statements. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add an emphasis-of-matter or other-matter paragraph(s) to our auditor's report, or if necessary, withdraw from the engagement. If our opinions on the basic financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

In accordance with the requirements of *Government Auditing Standards*, we will also issue a written report describing the scope of our testing over internal control over financial reporting and over compliance with laws, regulations, and provisions of grants and contracts, including the results of that testing. However, providing an opinion on internal control and compliance over financial reporting will not be an objective of the audit and, therefore, no such opinion will be expressed.

### **Audit of Major Program Compliance**

Our audit of the District's major federal award program(s) compliance will be conducted in accordance with the requirements of the Single Audit Act, as amended; and the Uniform Guidance, and will include tests of accounting records, a determination of major programs in accordance with the Uniform Guidance and other procedures we consider necessary to enable us to express such an opinion on major federal award program compliance and to render the required reports. We cannot provide assurance that an unmodified opinion on compliance will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or withdraw from the engagement.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether material noncompliance with applicable laws and regulations, the provisions of contracts and grant agreements applicable to major federal award programs, and the applicable compliance requirements occurred, whether due to fraud or error, and express an opinion on the entity's compliance based on the audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the entity's compliance with the requirements of the federal programs as a whole.

As part of a compliance audit in accordance with GAAS and in accordance with *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit. We also identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks.

Our procedures will consist of determining major federal programs and, performing the applicable procedures described in the U.S. Office of Management and Budget *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the entity's major programs, and performing such other procedures as we considers necessary in the circumstances. The purpose of those procedures will be to express an opinion on the entity's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Also, as required by the Uniform Guidance, we will obtain an understanding of the entity's internal control over compliance relevant to the audit in order to design and perform tests of controls to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each of the entity's major federal award programs. Our tests will be less in scope than would be necessary to render an opinion on these controls and, accordingly, no opinion will be expressed in our report. However, we will communicate to you, regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we have identified during the audit.

We will issue a report on compliance that will include an opinion or disclaimer of opinion regarding the District's major federal programs, and a report on internal controls over compliance that will report any significant deficiencies and material weaknesses identified; however, such report will not express an opinion on internal control.

### **Management's Responsibilities**

Our audit will be conducted on the basis that management and, when appropriate, those charged with governance acknowledge and understand that they have responsibility:

1. For the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America;
2. For the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error;
3. For identifying, in its accounts, all federal awards received and expended during the period and the federal programs under which they were received;
4. For maintaining records that adequately identify the source and application of funds for federally funded activities;
5. For preparing the schedule of expenditures of federal awards (including notes and noncash assistance received) in accordance with the Uniform Guidance;
6. For the design, implementation, and maintenance of internal control over federal awards that provides reasonable assurance that the entity is managing federal awards in compliance with federal statutes, regulations, and the terms and conditions of the federal awards;
7. For identifying and ensuring that the entity complies with federal laws, statutes, regulations, rules, provisions of contracts or grant agreements, and the terms and conditions of federal award programs, and implementing systems designed to achieve compliance with applicable federal statutes, regulations, and the terms and conditions of federal award programs;
8. For disclosing accurately, currently, and completely the financial results of each federal award in accordance with the requirements of the award
9. For identifying and providing report copies of previous audits, attestation engagements, or other studies that directly relate to the objectives of the audit, including whether related recommendations have been implemented;
10. For taking prompt action when instances of noncompliance are identified;
11. For addressing the findings and recommendations of auditors, for establishing and maintaining a process to track the status of such findings and recommendations and taking corrective action on reported audit findings from prior periods and preparing a summary schedule of prior audit findings;
12. For following up and taking corrective action on current year audit findings and preparing a corrective action plan for such findings;
13. For submitting the reporting package and data collection form to the appropriate parties;



14. For making the auditor aware of any significant contractor relationships where the contractor is responsible for program compliance;
15. To provide us with:
  - a. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements, and relevant to federal award programs, such as records, documentation, and other matters;
  - b. Additional information that we may request from management for the purpose of the audit; and
  - c. Unrestricted access to persons within the District from whom we determine it necessary to obtain audit evidence.
  - d. A written acknowledgement of all the documents that management expects to issue that will be included in the annual report and the planned timing and method of issuance of that annual report;<sup>4</sup> and
  - e. A final version of the annual report (including all the documents that, together, comprise the annual report) in a timely manner prior to the date of the auditor's report
16. For adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current year period(s) under audit are immaterial, both individually and in the aggregate, to the financial statements as a whole;
17. For acceptance of nonattest services, including identifying the proper party to oversee nonattest work;
18. For maintaining adequate records, selecting and applying accounting principles, and safeguarding assets;
19. For informing us of any known or suspected fraud affecting the entity involving management, employees with significant role in internal control and others where fraud could have a material effect on compliance;
20. For the accuracy and completeness of all information provided;
21. For taking reasonable measures to safeguard protected personally identifiable and other sensitive information; and
22. For confirming your understanding of your responsibilities as defined in this letter to us in your management representation letter.

With regard to the supplementary information (including the schedule of expenditures of federal awards) referred to above, you acknowledge and understand your responsibility (a) for the preparation of the supplementary information in accordance with the applicable criteria such as the Uniform Guidance, (b) to provide us with the appropriate written representations regarding supplementary information, (c) to include our report on the supplementary information in any document that contains the supplementary information and that indicates that we have reported on such supplementary information, and (d) to present the supplementary information with the audited financial statements, or if the supplementary information will not be presented with the audited financial statements, to make the audited financial statements readily available to the intended users of the supplementary information no later than the date of issuance by you of the supplementary information and our report thereon.

As part of our audit process, we will request from management and, when appropriate, those charged with governance, written confirmation concerning representations made to us in connection with the audit.

We understand that your employees will prepare all confirmations we request and will locate any documents or invoices selected by us for testing.

If you intend to publish or otherwise reproduce the financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

### **Nonattest Services**

Nonattest services could include assistance with the preparation of financial statements, including government-wide journal entries and note disclosures, assistance with the preparation of the schedule of expenditures of federal award (SEFA) and related notes, and assistance with the preparation of the data collection form and its submission to the Federal Audit

Clearinghouse. We will not assume management responsibilities on behalf of the District. However, we will provide advice and recommendations to assist management of the District in performing its responsibilities.

The District's management is responsible for (a) making all management decisions and performing all management functions; (b) assigning a competent individual to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) establishing and maintaining internal controls, including monitoring ongoing activities.

Our responsibilities and limitations of the nonattest services are described below:

The nonattest services are limited to the services we described above. Our firm, in its sole professional judgment, reserves the right to refuse to do any procedure or take any action that could be construed as making management decisions or assuming management responsibilities, including determining account coding and approving journal entries. Our firm will advise the District regarding these nonattest services, but the District must make all decisions with regard to those matters.

**Fees and Timing**

The timing of our audit will be scheduled for performance and completion as follows:

Document internal control and preliminary tests	June 2022
Inventory observation (for material balances)	August 31 or agreed upon date
Perform year-end audit procedures	November 2022
Issue audit reports	January 2023

We anticipate meeting these deadlines barring any delays.

Guadalupe R. Garcia, CPA is the engagement partner for the audit services specified in this letter. His responsibilities include supervising Whitley Penn, LLP's services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report.

Our fee for the audit services will be based on the amount of time required and the difficulty of the work involved which we estimate to be \$70,700. This fee includes up to three (3) major federal programs. Each additional federal major program will be an additional \$5,000. Additionally, should the Administration request, we will assist with the preparation of the annual comprehensive financial report for an additional fee which we estimate to be \$21,000. The fee estimate for the audit is based on anticipated cooperation from the District's personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will keep you informed of any problems we encounter and our fees will be adjusted accordingly.

Our invoices for these fees will be rendered each month as work progresses and are payable on presentation and payment is due in Tarrant County. You agree to pay reasonable attorney fees and collection costs incurred relating to collection of fees for services performed under the terms of this engagement. In accordance with Whitley Penn, LLP policy, work may be suspended if your account becomes 30 days or more past due and will not resume until your account is paid in full. In addition, invoices not paid in full by the last day of the month will be assessed interest at a rate of one percent per month. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been complete even if we have not issued our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket expenditures through the date of termination. Our final auditors' report will be released upon final payment of any outstanding invoices.

You may request that we perform additional services not addressed in this engagement letter. If this occurs, we will communicate with you concerning the scope of the additional services and the estimated fees. We also may issue a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

We would like to make the following comments regarding the fee estimates:

1. Our fee estimates have not considered the effects of any changes to auditing standards and accounting principles, which may be promulgated by the AICPA, Congress, or any other regulatory body in the future and are unknown to us at this time. If significant additional time is necessary resulting in increased fees, we will endeavor to notify you of any such circumstances as they are assessed.
2. The District's personnel are responsible for the preparation of all items requested in the Prepared by Client ("PBC") listing and received by the date requested. Any delays caused by not preparing the items when requested may result in additional fees, as well as the possibility of postponing our fieldwork. The PBC listing will be provided to you during the planning process of the engagement.
3. Time incurred for audit adjustments identified during our audit and the related additional testing required has not been considered in our fee estimates. Prior to performing any additional testing, we will notify you of the exceptions and obtain approval for any additional fees which may be incurred.
4. Our fee estimates are based on all general ledger sub ledgers being reconciled to the general ledger balance and any adjustment necessary should be recorded to the general ledger prior to our fieldwork start date.

The ethics of our profession prohibit the rendering of professional services where the fee for such services is contingent, or has the appearance of being contingent, upon the results of such services. Accordingly, it is important that our bills be paid promptly when received. If a situation arises in which it may appear that our independence would be questioned because of significant unpaid bills, we may be prohibited from issuing our auditors' report.

In the unlikely event that differences concerning our services or fees should arise that are not resolved by mutual agreement, to facilitate judicial resolution and save time and expense of both parties, the District and Whitley Penn, LLP agree not to demand a trial by jury in any action, proceeding or counterclaim arising out of or relating to our services and fees for this engagement. Any controversy, dispute, or questions arising out of or in connection with this agreement or our engagement shall be determined by arbitration conducted in accordance with the rules of the American Arbitration Association, and any decision rendered by the American Arbitration Association shall be binding on both parties to this agreement. The costs of any arbitration shall be borne equally by the parties. Any and all claims relating to or arising out of this contract/agreement shall be governed by the laws of Texas and any dispute shall be finally resolved by the Texas courts in Tarrant County.

This letter replaces and supersedes any previous proposals, correspondence and understanding, whether written or oral. The agreements contained in this engagement letter shall survive the completion or termination of this engagement.

To ensure that Whitley Penn, LLP's independence is not impaired under the AICPA Code of Professional Conduct, you agree to inform the engagement partner before entering into any substantive employment discussions with any of our personnel.

#### **Other Matters**

During the course of the engagement, we may communicate with you or your personnel via fax or e-mail, and you should be aware that communication in those mediums contains a risk of misdirected or intercepted communications.

In the course of our services, our firm may transmit confidential information that you provided us to third parties in order to facilitate our services. As applicable, we require confidentiality agreements with all our service providers to maintain the confidentiality of your information and additionally the firm will take reasonable precautions to determine that our service providers have the appropriate procedures in place to prevent the unauthorized release of confidential information to others. We will remain ultimately responsible for the work provided by any third-party service providers used under this agreement. By your signature below, you consent to having confidential information transmitted to entities outside the firm. Please feel free to inquire if you would like additional information regarding the transmission of confidential information to entities outside the firm.

To the Board of Trustees and Management  
Lamar Consolidated Independent School District  
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Regarding the electronic dissemination of audited financial statements, including financial statements published electronically on your Internet website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Professional standards prohibit us from being the sole host and/or the sole storage for your financial and non-financial data. As such, it is your responsibility to maintain your original data and records and we cannot be responsible to maintain such original information. By signing this engagement letter, you affirm that you have all the data and records required to make your books and records complete.

In the event we are required by government regulation, required by subpoena or other legal process to produce information or our personnel for interviews or depositions in relation to a matter involving the District, the District will, so long as we are not a party or the focus of the proceeding or inquiry in which the information is sought, reimburse us for our professional time and expenses, as well as the fees and expenses of our counsel, incurred in responding to such requests.

The audit documentation for this engagement is the property of Whitley Penn, LLP and constitutes confidential information. However, we may be requested to make certain audit documentation available to your pass-through regulatory entity and federal agencies and the U.S. Government Accountability Office pursuant to authority given to it by law or regulation, or to peer reviewers. If requested, access to such audit documentation will be provided under the supervision Whitley Penn, LLP's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to these agencies and regulators. The regulators and agencies may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies.

The District may wish to include our report on these financial statements in an exempt offering document. The District agrees that the aforementioned auditor's report, or reference to our Firm, will not be included in such offering document without prior permission or consent. Any agreement to perform work in connection with an exempt offering document, including an agreement to provide permission or consent, will be a separate engagement letter. For exempt offerings for which we are not involved, you will clearly indicate that we were not involved with the contents of such offering document and a disclosure as shown below will be included in the exempt offering:

"Whitley Penn, our independent auditor, has not been engaged to perform and has not performed, since the date of its report included herein, any procedures on the financial statements addressed in that report. Whitley Penn also has not performed any procedures relating to this offering document."

Further, we will be available during the year to consult with you on financial management and accounting matters of a routine nature.

During the course of the audit, we may observe opportunities for economy in, or improved controls over, your operations. We will bring such matters to the attention of the appropriate level of management, either orally or in writing.

We agree to retain our audit documentation or work papers for a period of at least five years from the date of our report.

You agree to inform us of facts that may affect the financial statements of which you may become aware during the period from the date of the auditor's report to the date the financial statements are issued.

At the conclusion of our audit engagement, we will communicate to the Board of Trustees the following significant findings from the audit:

- Our view about the qualitative aspects of the District's significant accounting practices;
- Significant difficulties, if any, encountered during the audit;
- Uncorrected misstatements, other than those we believe are trivial, if any;
- Disagreements with management, if any;

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- Other findings or issues, if any, arising from the audit that are, in our professional judgment, significant and relevant to those charged with governance regarding their oversight of the financial reporting process;
- Material, corrected misstatements that were brought to the attention of management as a result of our audit procedures;
- Representations we requested from management;
- Management’s consultations with other accountants, if any; and
- Significant issues, if any, arising from the audit that were discussed, or the subject of correspondence, with management.

In accordance with the requirements of *Government Auditing Standards*, we have attached a copy of our latest external peer review report of our firm for your consideration and files.

Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the financial statements compliance over major federal award programs including our respective responsibilities.

We appreciate the opportunity to be your financial statement auditors and look forward to working with you and your staff.

Respectfully,



Houston, Texas

\*\*\*\*\*

RESPONSE:

This letter correctly sets forth our understanding.

Acknowledged and agreed on behalf of Lamar Consolidated Independent School District by:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



## REPORT ON THE FIRM'S SYSTEM OF QUALITY CONTROL

To the Partners of Whitley Penn LLP  
and the National Peer Review Committee

We have reviewed the system of quality control for the accounting and auditing practice of Whitley Penn LLP (the firm) applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended April 30, 2021. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the standards may be found at [www.aicpa.org/prsummary](http://www.aicpa.org/prsummary). The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

### Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

### Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

### Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards* (including compliance audits under the Single Audit Act), audits of employee benefit plans, audits performed under the Federal Deposit Insurance Corporation Improvement Act (FDICIA), and an examination of a service organization (SOC 1 engagement).

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

To the Board of Trustees and Management  
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Whitley Penn LLP  
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**Opinion**

In our opinion, the system of quality control for the accounting and auditing practice of Whitley Penn LLP applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended April 30, 2021, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)*, or *fail*. Whitley Penn LLP has received a peer review rating of *pass*.



**CliftonLarsonAllen LLP**

Phoenix, Arizona  
October 6, 2021

**DISCUSSION OF RATIFICATION OF QUARTERLY INVESTMENT REPORT  
DECEMBER 1, 2021 THROUGH FEBRUARY 28, 2022**

**RECOMMENDATION:**

That the Board of Trustees ratify the quarterly investment report as submitted for the quarter ending February 28, 2022.

**IMPACT/RATIONALE:**

This report is required by state law and local policy CDA and includes all the pertinent information regarding the District's current investments. Investment officers for the District will be present at the meeting to answer any questions about the report and the District's cash and investment position.

Submitted by: Jill Ludwig, CPA, RTSBA, Chief Financial Officer  
Yvonne Dawson, RTSBA, Director of Budget and Treasury  
Michele Reynolds, CPA, Director of Finance

Recommended for approval:



Dr. Roosevelt Nivens  
Superintendent



**DISCUSSION OF THE DISTRICT TO APPLY FOR A  
WAIVER FOR ADDITIONAL STAFF DEVELOPMENT MINUTES**

**RECOMMENDATION:**

That the Board of Trustees approve the submission of a waiver application to allow the District to use up to 2,100 of operational minutes for Staff Development activities during the 2022-2023 school year.

**IMPACT/RATIONALE:**

This waiver would allow the District to train instructional staff on various educational strategies designed to improve student performance during the 2022-2023 school year.

Districts applying for this waiver may request to use up to 2,100 minutes of operational time to be dedicated to high-quality instructional Staff Development.

**PROGRAM DESCRIPTION:**

Each year, Lamar CISD develops an instructional calendar with Board approval. Starting in 2017-2018, the Texas Education Code defines an academic year as 75,600 minutes of operation per House Bill 2442. This waiver would allow the District to conduct staff development during designated school days during the 2022-2023 year, without having to add additional minutes to the school day, or having to use the extra minutes the district has designated within the calendar for inclement weather or teacher workdays.

Submitted by:        Mr. Alphonso Bates, Chief Student Services Officer  
                              Dr. Jon Maxwell, Executive Director of Student Programs  
                              Brian D. Moore, Director of Research, Assessment, & Accountability

Recommended for approval:



Dr. Roosevelt Nivens  
Superintendent

**DISCUSSION OF CSP #27-2022F&P FOR THE ROOF REPLACEMENT AT  
CAMPBELL AND DICKINSON ELEMENTARY SCHOOLS**

**RECOMMENDATION:**

That the Board of Trustees approve \_\_\_\_\_ for the roof replacement at Campbell and Dickinson Elementary Schools in the amount of \$ \_\_\_\_\_ and authorize the Board President to sign the agreement.

**IMPACT/RATIONALE:**

Competitive Sealed Proposal #27-2022F&P was solicited for the roof replacement at Campbell and Dickinson Elementary Schools. \_\_\_\_\_ ( ) proposals were received on March 24, 2022. Having reviewed the weighted contractor evaluation criteria that was included in the proposal documents, PBK Architects and the Facilities & Planning Department recommend the contract for construction be awarded to the highest ranked firm, \_\_\_\_\_. Funding for this project is in the 2020 Bond and additional funding from 2020 Bond available funds.

**PROGRAM DESCRIPTION:**

Upon approval, contracts will be prepared for execution and \_\_\_\_\_ will begin construction on the roof replacement at Campbell and Dickinson Elementary Schools.

Submitted By: Kevin McKeever, Interim Chief Operations Officer

Recommended for approval:



Dr. Roosevelt Nivens  
Superintendent

**DISCUSSION OF RESOLUTION TO JOIN THE  
EQUALIS GROUP PURCHASING PROGRAM**

**RECOMMENDATION:**

That the Board of Trustees consider approval of a Resolution to join the Equalis Group Purchasing Program.

**IMPACT/RATIONALE:**

The Region 10 Education Service Center acts as the Lead Agency for the Equalis Group Purchasing Program (the Program). This is a purchasing cooperative that will provide Lamar CISD access to a variety of products and services through contracts procured using State of Texas and EDGAR-compliant solicitations. Participating members of the cooperative include school districts, colleges, and municipalities. Utilizing this cooperative will allow the District to make efficient, compliant purchases using federal funds as well as local budgeted funds.

Authority for such services is granted under Article 44.031 of the Texas Education Code. The purpose of this cooperative is to obtain substantial savings for members through volume purchasing. All procurements through this cooperative will be on an as-needed basis with prior approval of quotes and budget allowances.

**PROGRAM DESCRIPTION:**

This agreement shall be effective as of March 22, 2022, and will automatically renew unless either party gives prior written notice of non-renewal.

Submitted by: Jill Ludwig, CPA, RTSBA, Chief Financial Officer  
Robert Langston, RTSBA, Director Purchasing Materials Management

Recommended for approval:



Dr. Roosevelt Nivens  
Superintendent





## **MASTER INTERGOVERNMENTAL COOPERATIVE PURCHASING AGREEMENT**

This Master Intergovernmental Cooperative Purchasing Agreement (the “**Agreement**”) is entered into by and between those certain government agencies that execute a Management Services Agreement (“**Lead Agencies**”) with Equalis Group LLC (“**Equalis Group**”) to be appended and made a part hereof and such other public agencies, non-profit organizations, and businesses (each a “**Purchasing Group Member**”) who register to participate in the cooperative purchasing programs administered by Equalis Group and its affiliates and subsidiaries (collectively, “**Equalis Group Purchasing Program**”) by either registering on an Equalis Group Purchasing Program website (such as [www.equalisgroup.org](http://www.equalisgroup.org)) or by executing a copy of this Agreement.

### **RECITALS**

**WHEREAS**, after a competitive solicitation and selection process conducted by Lead Agencies, Lead Agencies enter into master agreements (“**Master Agreements**”) with awarded suppliers to provide a variety of goods, products, and services (“**Products**”) to the applicable Lead Agency and Purchasing Group Members;

**WHEREAS**, Master Agreements are made available to Purchasing Group Members by Lead Agencies through the Equalis Group Purchasing Program and provide that Purchasing Group Members may voluntarily purchase Products on the same terms, conditions, and pricing as the Lead Agency, subject to any applicable federal and/or local purchasing ordinances and the laws of the State of purchase; and

**WHEREAS**, in addition to Master Agreements, the Equalis Group Purchasing Program may from time to time offer Purchasing Group Members the opportunity to acquire Products through other group purchasing agreements.

**NOW, THEREFORE**, in consideration of the mutual covenants contained herein and of the mutual benefits to result, the parties hereto agree as follows:

1. Each party will facilitate the cooperative procurement of Products.
2. The procurement of Products by Purchasing Group Member party to this Agreement shall be conducted in accordance with and subject to the relevant federal, state, and local statutes, ordinances, rules, and regulations that govern Purchasing Group Member’s procurement practices.
3. The cooperative use of Master Agreements and other group purchasing agreements shall be conducted in accordance with the terms and conditions of such agreements, except as modification of those terms and conditions is otherwise allowed or required by applicable federal, state, or local law.
4. The Lead Agencies will make available, upon reasonable request and subject to convenience, information about Master Agreements which may assist in facilitating and improving the procurement of Products by the Purchasing Group Member.
5. Purchasing Group Member agrees that Equalis Group Purchasing Program may provide access to group purchasing organization (“**GPO**”) agreements directly or indirectly by enrolling Purchasing Group Member in another GPO’s purchasing program; provided that the purchase of Products shall be at Purchasing Group Member’s sole discretion.
6. Purchasing Group Member shall make timely payments to the distributor, manufacturer, or other vendor (each a “**Supplier**”) for Products procured and received through any Master Agreement or GPO group purchasing agreement (each an “**Equalis Agreement**”) in accordance with the terms and conditions of this Agreement and of the Equalis Agreement, as applicable.
7. Purchasing Group Member acknowledges and agrees that Equalis Group may receive fees (“**Administrative Fees**”) from Suppliers, which are typically calculated as a percentage of the dollar value of purchases made by Purchasing Group Member under an Equalis Agreement. Equalis Group’s standard Administrative Fees are two percent (2%) or less. Equalis Group shall provide Purchasing Group Member with access to a listing of Equalis Agreements that provide for the payment to Equalis of



Administrative Fee in excess of three percent (3%). Additionally, Equalis Group shall provide Purchasing Group Member with access to an annual report listing Purchasing Group Member's purchases of Products through Equalis Agreements and the associated Administrative Fees received by Equalis Group.

8. Purchasing Group Member agrees that Products purchased under Equalis Agreements are for Purchasing Group Member's own use in the conduct of its business, and in no event shall Purchasing Group Member sell, resell, lease, or otherwise transfer goods purchased through Equalis Agreements to an unrelated third party unless expressly permitted by the terms of the applicable Equalis Agreement.
9. Payment for Products and inspections and acceptance of Products ordered by Purchasing Group Member shall be the exclusive obligation of Purchasing Group Member. Disputes between Purchasing Group Member and any Supplier shall be resolved in accordance with the law and venue rules of the State of purchase unless otherwise agreed to by Purchasing Group Member and the Supplier. The exercise of any rights or remedies by Purchasing Group Member shall be the exclusive obligation of Purchasing Group Member.
10. Purchasing Group Member shall not use this Agreement or the terms and conditions of any Equalis Agreement as a method for obtaining additional concessions or reduced prices for similar products or services.
11. Purchasing Group Member shall be responsible for the ordering of Products under this Agreement. A non-procuring party shall not be liable in any fashion for any violation by a party procuring Products under this Agreement. To the extent permitted by law, the party procuring Products shall hold any non-procuring party harmless from any liability that may arise from action or inaction of the party procuring Products. Without limiting the generality of the foregoing, Equalis Group Purchasing Program makes no representations or warranties regarding any Product or Equalis Agreement and shall have no liability for any act or omission by a Supplier or other party under an Equalis Agreement.
12. This Agreement shall remain in effect unless terminated by one party giving thirty (30) days' written notice to the other party. The provisions of **Sections 5, 6, 7, 8, and 9** hereof shall survive any such termination.
13. If any term or provision of this Agreement is held invalid, illegal, or unenforceable in any jurisdiction, such invalidity, illegality, or unenforceability shall not affect any other term or provision of this Agreement or invalidate or render unenforceable such term or provision in any other jurisdiction.
14. This Agreement and the rights and obligations hereunder may not be assignable by either party hereto without the prior written consent of the other party, which consent shall not be unreasonably withheld, conditioned, or delayed, provided, however, that Purchasing Group Member and Equalis Group may assign their respective rights and obligations under this Agreement without the consent of the other party in the event either Purchasing Group Member or Equalis Group shall hereafter effect a corporate reorganization, consolidation, merger, merge into, sell to, or transfer all or substantially all of its properties or assets to another entity. Subject to the preceding sentence, this Agreement will be binding upon, inure to the benefit of, and be enforceable by the parties and their respective successors and assigns. Any instrument purporting to make an assignment in violation of this **Section 14** will be null and void.
15. This Agreement, together with any other documents incorporated herein by reference, constitutes the sole and entire agreement of the parties to this Agreement with respect to the subject matter contained herein, and supersedes all prior and contemporaneous understandings, agreements, representations, and warranties, both written and oral, with respect to such subject matter.
16. Equalis shall not be liable to Purchasing Group for any action, or failure to take action, of a Supplier in connection with the performance of Supplier's obligations under an Equalis Agreement.
17. Each party to this Agreement acknowledges it has read the Agreement and represents and warrants that it has the necessary legal authority and is legally authorized to execute and enter into this Agreement.
18. This Agreement shall take effect upon Purchasing Group Member (i) executing a copy of this Agreement, or (ii) registering on an Equalis Group Purchasing Program website.



The easiest way to complete this form is to visit: [www.equalisgroup.org/member-registration](http://www.equalisgroup.org/member-registration). You may also fill out this form electronically, print and sign it, then scan and email the fully completed document to [membership@equalisgroup.org](mailto:membership@equalisgroup.org).

Agency Information		
Agency Name:		
Agency Type:		
Agency Department:		
Street Address:		
City / St / Zip:		
Phone #:		
Federal Tax ID:		
Website URL:		

Primary Contact Information	
Name:	
Title:	
Phone #:	
Email:	
Which contract(s) are you interested in?:	

**IN WITNESS WHEREOF**, I hereby acknowledge, on behalf of \_\_\_\_\_, that I have read and agreed to the general terms and conditions set forth in the Equalis Group Master Intergovernmental Purchasing Agreement.

Authorized Signator	
Name:	
Title:	
Date:	

Signed: \_\_\_\_\_

## DISCUSSION OF REQUEST FOR VENDING MACHINE SERVICES

### RECOMMENDATION:

That the Board of Trustees approve [REDACTED] vendors who responded to the proposal for vending machine services for the District.

### IMPACT/RATIONALE:

Pursuant to RFP #20-2022SE, purchases shall be made by campuses and district sites for vending machines. The selected vending machine service company will provide soft drinks, beverages, and snacks throughout the District. This type of award is beneficial to the District as it allows for a choice of drink or snack machine(s) vendors which will best meet the District's needs, while ensuring that the District is compliant with purchasing regulations according to TEC 44.031.

### PROGRAM DESCRIPTION:

RFP #20-2022SE requested that vendors supply pricing and commissions which will be offered to Lamar CISD. This proposal will be awarded for one-year with a four-year renewal option upon Lamar CISD Board approval and provided that LCISD and the approved vendor are in mutual agreement.

Submitted by: Jill Ludwig, CPA, RTSBA, Chief Financial Officer  
Robert Langston, RTSBA, Director of Purchasing & Materials  
Management

Recommended for approval:



Dr. Roosevelt Nivens  
Superintendent

## DISCUSSION OF REQUEST FOR SIGNS, GRAPHIC & PRINTING SERVICES

### RECOMMENDATION:

That the Board of Trustees approve \_\_\_\_\_ vendors who responded to the proposal for signs, graphic, and printing services for the District.

### IMPACT/RATIONALE:

Pursuant to RFP #21-2022SE, purchases shall be made by campuses and district sites for signs, graphic, and off-site printing services. This type of award is beneficial to the District as it allows our campuses and district sites to choose signage and graphics arts, while ensuring that the District is compliant with purchasing regulations according to TEC 44.031.

### PROGRAM DESCRIPTION:

RFP #21-2022SE requested that vendors supply discounted pricing of supply and services specific to Lamar CISD. This proposal will be awarded for one-year with a four-year renewal option upon Lamar CISD Board approval and provided that the District and approved vendor(s) are in mutual agreement.

Submitted by: Jill Ludwig, CPA, RTSBA, Chief Financial Officer  
Robert Langston, RTSBA, Director of Purchasing & Materials  
Management

Recommended for approval:



Dr. Roosevelt Nivens  
Superintendent



**DISCUSSION OF ENGINEER CONTRACT FOR LAND ACQUISITION SITE  
FEASIBILITY AND DUE DILIGENCE SERVICES**

**RECOMMENDATION:**

That the Board of Trustees approve Kaluza, Inc. to perform land acquisition site feasibility and due diligence services and allow the Superintendent to begin contract negotiations.

**IMPACT/RATIONALE:**

Due to rapid growth in the area, land acquisition is a critical need of the School District. During the land acquisition process, land will be identified for new schools and facilities. The site feasibility and due diligence processes help identify any issues with the site and ensures the site will work for the proposed new facility. A qualified local engineer with knowledge of Fort Bend County and the municipalities within the School District boundaries is needed. Procurement for engineer services is prescribed by law in Texas Government code 2254. The code, specifically 2254.004, requires all submissions be selected on the basis of demonstrated competence and qualifications. This professional service will be funded from the land portion of the 2017 & 2020 Bond Referendum funds.

**PROGRAM DESCRIPTION:**

Upon approval, Kaluza, Inc. will begin providing due-diligence service for land acquisition.

Submitted by: Kevin McKeever, Interim Chief Operations Officer

Recommended for approval:



Dr. Roosevelt Nivens  
Superintendent